Academic Advising

Importance of Academic Advising
Completing the requirements for your degree in a timely manner requires planning. Academic advisers can help you develop your academic plan. Don’t wait until you have a problem to see an adviser. Let the adviser help you prevent any problems. The sooner you make the decision about what your major will be, the better you can plan your academic program. There are many program choices available at SDSU. An adviser can assist you with this decision process. Choosing the major that is right for you and compatible with your life goals will enhance your academic success. Requirements, policies, and procedures may change from year to year. Advisers can clarify which changes may affect you and which will not.

Advising Services
- Understand graduation requirements
- Develop an academic plan
- Evaluate transfer credit
- Choose or change a major
- Clear mathematics and writing requirements
- Remove probationary status to avoid disqualification
- File for graduation
- Prepare to enter a professional school (medical, dental, legal, etc.)
- Plan your next semester’s schedule

Major Academic Plans (MAPs)
The MAPs website located at http://www.sdsu.edu/mymap was created to help students navigate the course requirements for their majors. Students may also access their Personal MAP at http://www.sdsu.edu/portal. The Major Academic Plans (MAPs) created for each major are not meant to encompass every major-specific requirement or a required sequencing of courses. Refer to this catalog for a complete description of requirements, including: course prerequisites, minimum grade requirements, unit limitations, and General Education approved courses and distribution requirements.

The MAPs will help you identify which General Education course will also fulfill a major preparation course requirement. They will also suggest sequencing to ensure that you complete prerequisites for an upper-division course prior to taking the higher-level course.

Questions about graduation requirements and General Education should be directed to the Academic Advising Center at 619-594-6668. The Academic Advising Center is located in Student Services West, Room 1551 (north of Conrad Prebys Aztec Student Union) and online at http://www.sdsu.edu/advising.

Student Responsibilities Regarding Advising
Purchase a General Catalog. Know your catalog year (or years) for your General Education requirements and for your major requirements and be sure you have a copy of this catalog. Provided you maintain your enrollment at SDSU, this catalog or these catalogs establish the requirements you must complete for graduation. Details regarding catalog rights are listed under Graduation Requirements in this section of the catalog.

Use your degree evaluation. Your online degree evaluation, available at http://www.sdsu.edu/portal, provides an unofficial status report on your progress toward completing the graduation requirements for your major. Once you reach 90 units and apply for graduation, you will be sent an official graduation evaluation describing your remaining degree requirements. You can review your unofficial degree evaluation in the WebPortal to ensure that you are on track to graduate within your desired time frame. Don’t risk a delay in graduation due to a missing graduation requirement.

See your adviser regularly. Don’t wait until you encounter a problem before seeing an adviser. Check your degree progress regularly.

Keep an advising file. Keep a personal copy of transcripts (official or unofficial) from each college or university you have attended in a file and bring it to your advising session. SDSU does not release copies of other schools’ records. Evaluations, test scores, and other important academic information should also be kept in your personal advising file.

Plan your advising sessions during non-peak times. Advisers and advising centers are busiest during registration periods and the first weeks of classes. Avoid these busy advising times with a little planning. Faculty advisers (major advisers) are not always available during the summer months or between semesters.

File for graduation. Graduation is not automatic; you must apply to graduate during the stated graduation application periods. Filing early will assure a final graduation evaluation before your last semester of enrollment. It is recommended you file for graduation once you have passed 90 units. Visit http://www.sdsu.edu/applytograduate.

Seeing an Adviser
There are many types of advisers at SDSU. For general undergraduate advising regarding graduation requirements, General Education, competency requirements, probation and disqualification, and major selection, go to the Academic Advising Center, Student Services West, Room 1551, 619-594-6668.

For teaching credential advising, contact the College of Education, Office of Student Services (EBA-259). Teachers holding preliminary California credentials issued on the basis of programs completed at other universities or in other states, may secure program advising from the Office of Student Services, Education and Business Administration, Room 259, 619-594-6320.

For specialized advising such as preprofessional advising (pre-medical, prelaw, etc.), contact the adviser assigned to your preprofessional area. A detailed listing follows and can also be found at http://www.sdsu.edu/majoradvisers.

Academic Advising

Advising Centers
Academic Advising Center
Student Services West, Room 1551, 619-594-6668, FAX 619-594-4902, Monday through Thursday, 9 a.m. - 4 p.m.

The Academic Advising Center works with the university community to encourage and promote student learning in a welcoming and supportive environment. We clarify university policies, procedures, and requirements to ensure student retention and timely graduation. The center staff facilitates academic responsibility and competence by educating students to use resources effectively.
Advisers in the Academic Advising Center are available to help you understand SDSU graduation requirements, including General Education requirements and institutional policies and procedures. If you are undecided about a major, an adviser can help you develop an educational plan consistent with your life goals and objectives.

- Graduation Requirements
- General Education
- Undeclared Students
- University Academic Policies and Regulations
- Unofficial Evaluations
- Probation/Disqualification Advising

Educational Opportunity/Ethnic Affairs
Student Services East, Room 2109, 619-594-6298
Monday through Friday, 8 a.m. - 4 p.m.

PREPROFESSIONAL ADVISING

It is recommended that students contact their preprofessional adviser in their first semester at SDSU. Advisement for students planning to attend professional schools is available for the following programs:

- Predental
- Geology/Mathematics/Computer Science, Room 323 619-594-3030
- Prelaw*
  - Adams Humanities, Room 4142 619-594-5050
- Premedical
  - Geology/Mathematics/Computer Science, Room 323 619-594-3030
- Preoccupational Therapy
  - Exercise and Nutritional Sciences, Room 331 619-594-5161
- Preoptometry
  - Geology/Mathematics/Computer Science, Room 323 619-594-3030
- Prepharmacy
  - Geology/Mathematics/Computer Science, Room 323 619-594-3030
- Prephysical Therapy
  - Exercise and Nutritional Sciences, Room 331 619-594-5161
- Prephysician Assistant
  - Geology/Mathematics/Computer Science, Room 323 619-594-3030
- Prepodiatric Medicine
  - Geology/Mathematics/Computer Science, Room 323 619-594-3030
- Presocial Work
  - Hepner Hall, Room 109 619-594-0780
- Preveterinary Medicine
  - Geology/Mathematics/Computer Science, Room 323 619-594-3030

* Advisers in prelaw are not available during the summer months.

COLLEGE OF ARTS AND LETTERS

Assistant Dean
Arts and Letters, Room 202 619-594-6270

Africana Studies
Arts and Letters, Room 373 619-594-6531

American Indian Studies
Arts and Letters, Room 331 619-594-6991

Anthropology
Arts and Letters, Room 448 619-594-5527

Arabic
Storm Hall West, Room 214 619-594-5268

Asian Pacific Studies
Arts and Letters, Room 473 619-594-0931

Chicana and Chicano Studies
Arts and Letters, Room 348 619-594-6452

Chinese
Storm Hall West, Room 214 619-594-5268

Classics and Humanities
Arts and Letters, Room 662 619-594-5186

Comparative International Studies
Arts and Letters, Room 659 619-594-3007

Economics
Nasatir Hall, Room 329 619-594-1675

English and Comparative Literature
Arts and Letters, Room 226 619-594-5307

Filipino
Storm Hall West, Room 214 619-594-5268

European Studies (Minor)
Storm Hall, Room 224A 619-594-5111

French and Italian (Minor)
Storm Hall, Room 224A 619-594-5111

Geography
Storm Hall, Room 314 619-594-5437

German
Storm Hall, Room 224A 619-594-5111

Hebrew
Storm Hall West, Room 214 619-594-5268

History
Arts and Letters, Room 588 619-594-5262

International Business
Arts and Letters, Room 208 619-594-4505

International Security and Conflict Resolution
Storm Hall, Room 223B 619-594-3768

Japanese
Storm Hall West, Room 214 619-594-5268

Jewish Studies (Minor)
Arts and Letters, Room 662A 619-594-5338

Korean
Storm Hall West, Room 214 619-594-5268

Latin American Studies
Arts and Letters, Room 377 619-594-1103

Lesbian, Gay, Bisexual, and Transgender Studies
Arts and Letters, Room 317 619-594-6662

Linguistics and Asian/Middle Eastern Languages
Storm Hall West, Room 214 619-594-5268

Persian
Storm Hall West, Room 214 619-594-5268

Philosophy
Arts and Letters, Room 446 619-594-5263

Political Science
Nasatir Hall, Room 126 619-594-6244

Religious Studies
Arts and Letters, Room 662 619-594-5185

Rhetoric and Writing Studies
Storm Hall West, Room 141 619-594-6515

Russian and Central European Studies
Education and Business Administration, Room 304 619-594-5111

Social Science
Nasatir Hall, Room 126 619-594-6244

Sociology
Nasatir Hall, Room 224 619-594-4826

Spanish and Portuguese
Arts and Letters, Room 134 619-594-6588

Sustainability
Arts and Letters, Room 417 619-594-0978

Urban Studies
Storm Hall, Room 314 619-594-5437

Women’s Studies
Arts and Letters, Room 346 619-594-6524

FOWLER COLLEGE OF BUSINESS

Assistant Dean
Education and Business Administration, Room 448 619-594-5828

Undergraduate Business Advising Center
Education and Business Administration, Room 448 619-594-5828

Undergraduate: http://business.sdsu.edu/undergrad

Accountancy
Finance
Financial Services
General Business
Information Systems
International Business (See College of Arts and Letters)
Management
Marketing
Real Estate
Academic Advising

Graduate Business Advising Office
Education and Business Administration, Room 448                              619-594-8073
Graduate website: https://business.sdsu.edu/grad/office
MBA (various specializations)
MS in Accountancy
MS in Business Administration (various concentrations)
MS in Information Systems
MBA/MA in Latin American Studies
MBA/Juris Doctorate

COLLEGE OF EDUCATION
(Degrees, Credentials, and Certificate Programs)
Assistant Dean for Student Affairs
Education and Business Administration, Room 346L                           619-594-1426
Office of Student Services
Education and Business Administration, Room 259                           619-594-6320
Administrative, Rehabilitation and Postsecondary Education
Education and Business Administration, Room 246                           619-594-6115

Certificate Programs
Cognitive Disabilities
Community College Teaching
Institutional Research, Planning, and Assessment
Psychiatric Rehabilitation
Rehabilitation Administration
Rehabilitation Counseling
Rehabilitation Technology
Supported Employment and Transition Specialist

*Child and Family Development
Education and Business Administration, Room 403                           619-594-5380
Counseling and School Psychology
North Education, Room 187                                                 619-594-6109

Service Credentials
Pupil Personnel Services
School Counseling
School Psychology

Dual Language and English Learner Education
Education and Business Administration, Room 248                           619-594-5155
* Bilingual Multiple and Single Subject credentials
Bilingual (Spanish) Special Education

Educational Leadership
North Education, Room 166                                                 619-594-4063
Administrative Services Credential

* Liberal Studies
Education and Business Administration, Room 255                           619-594-6131

Master’s Programs
See individual department listings

Doctoral Programs
See individual department listings

Nursing (Health Services – School Nurse)
Adams Humanities, Room 313                                               619-594-5117

Social Work
Hepner Hall, Room 119                                                     619-594-0780

Pupil Personnel Services
Child Welfare and Attendance
North Education, Room 70                                                  619-594-6665

* Early Childhood Special Education Added Authorization

Specialist Credentials
* Early Childhood Special Education
* Mild/Moderate Disabilities
* Moderate/Severe Disabilities

Certificate Programs
Behavior Analysis
Developing Gifted Potential

Speech, Language, and Hearing Sciences
Speech, Language, and Hearing, Room 244                                  619-594-4787
Bilingual (Spanish) Special Education
Clinical-Rehabilitative Services
Teacher Education
Education and Business Administration, Room 255                           619-594-6131
Reading and Literacy Added Authorization
*Multiple Subject and Single Subject
Reading and Literacy Leadership Specialist

COLLEGE OF ENGINEERING
Assistant Dean
Engineering, Room 200B                                                     619-594-5807
Aerospace Engineering
Engineering, Room 308                                                       619-594-6074
Civil, Construction, and Environmental Engineering
Engineering, Room 424                                                      619-594-6071
Electrical and Computer Engineering
Engineering, Room 426                                                      619-594-0967
Mechanical Engineering
Engineering, Room 326                                                      619-594-6067

COLLEGE OF HEALTH AND HUMAN SERVICES
Assistant Dean
Education, Room 154                                                        619-594-6151
Gerontology
Hepner Hall, Room 133                                                      619-594-6259
Exercise and Nutritional Sciences
(Athletic Training, Foods and Nutrition, Kinesiology)
Exercise and Nutritional Sciences, Room 353                               619-594-5161
Nursing
Adams Humanities, Room 313                                                619-594-5117
Public Health
Hardy Tower, Room 109                                                      619-594-1623
Social Work
Hepner Hall, Room 133                                                      619-594-6259
Speech, Language, and Hearing Sciences
Speech, Language, and Hearing, Room 244                                    619-594-4787

COLLEGE OF PROFESSIONAL STUDIES AND FINE ARTS
Assistant Dean
Professional Studies and Fine Arts, Room 212                               619-594-6928
Aerospace Studies (Minor)
Exercise and Nutritional Sciences, Room 385                               619-594-5550
Art and Design
Art, Room 509                                                              619-594-2850
Communication and Health Communication
Communication, Room 240                                                    619-594-3444
Hospitality and Tourism Management
(Hospitality and Recreation)
Professional Studies and Fine Arts, Room 436                              619-594-5110
International Studies (Minor)
Professional Studies and Fine Arts, Room 231                              619-594-4633
International Security and Conflict Resolution
Storm Hall, Room 223B                                                      619-594-3768
Journalism and Media Studies
Professional Studies and Fine Arts, Room 366                               619-594-5145
Learning Design and Technology
Professional Studies and Fine Arts, Room 361                               619-594-5450
Distance Education Certificate
Instructional Design Certificate
Instructional Technology Certificate
Military Science (Minor)
Exercise and Nutritional Sciences, Room 451                               619-594-4943
Music and Dance
Music, Room 111                                                            619-594-6032
Academic Advising

DIVISION OF GRADUATE AFFAIRS
Assistant Dean
Student Services East, Room 1410 ............................................ 619-594-5213
Monday – Friday, 8 a.m. – 4:30 p.m.
Advisement concerning general requirements (except for the major) and administers the Interdisciplinary Studies master’s degree. A departmental graduate adviser is available in all programs offering graduate degrees.

IMPERIAL VALLEY CAMPUS ADVISING
It is recommended that Imperial Valley Campus students see an adviser prior to registration each semester. Call 760-768-5512 to schedule appointments with the advisers listed below.
The following advisers correspond to the various majors and programs.

Undergraduate Division of Student Affairs
Criminal Justice, English, Student Disability Services
Norma Aguilar ................................................................. 760-768-5637
History, Liberal Studies, Social Science
Americo Yacopi ............................................................... 760-768-5503
International Business, Public Administration, Spanish
Aracely Bojorquez ......................................................... 760-768-5506
Latin American Studies, Mathematics
Miguel Rahiotis .............................................................. 760-768-5598
Nursing
Helina Hoyt ..................................................................... 760-768-5680
Psychology
Barbara B. Romero ......................................................... 760-768-5509
Graduate
MA in Education
Betty Wong ...................................................................... 760-768-5551
Teacher Education, Division of Education
Betty Wong ...................................................................... 760-768-5551

DIVISION OF ACADEMIC ENGAGEMENT AND
STUDENT ACHIEVEMENT
Assistant Dean, Administration, Room 220 ....................... 619-594-5842

Also advising in:
Compact Scholars Program ............................................. 619-594-3810
Interdisciplinary Studies in Three Departments ............... 619-594-7715
Undeclared Students ....................................................... 619-594-7715
Weber Honors College .................................................... 619-594-8071

Naval Science (Minor)
Communication, Room 130 ........................................... 619-594-1134
Public Affairs (Criminal Justice, Public Administration)
Professional Studies and Fine Arts, Room 100 ................. 619-594-6084
Theatre, Television, and Film
Dramatic Arts, Room 204 ................................................. 619-594-4936

COLLEGE OF SCIENCES
Assistant Dean
Geology/Mathematics/Computer Science,
Room 321 ................................................................. 619-594-5350

Director of Advising
Geology/Mathematics/Computer Science,
Room 604 ................................................................. 619-594-5142

Astronomy
Physics, Room 131 ......................................................... 619-594-6240

Biology
Life Sciences, Room 135 ................................................. 619-594-6442
Cellular and Molecular
Clinical Laboratory Science
Ecology
Evolutionary Biology
Marine Biology
Microbiology
Zoology

Chemistry and Biochemistry (Chemical Physics)
Geology/Mathematics/Computer Science,
Room 209 ................................................................. 619-594-5595

Computer Science
Geology/Mathematics/Computer Science,
Room 413 ................................................................. 619-594-6191

Environmental Sciences
Geology/Mathematics/Computer Science,
Room 237 ................................................................. 619-594-5587

Geological Sciences
Geology/Mathematics/Computer Science,
Room 237 ................................................................. 619-594-5586

General Geology
Engineering Geology
Environmental Geosciences
Geophysics
Hydrogeology
Paleontology
Oceanography (Minor)

Health Professions Advising
Geology/Mathematics/Computer Science,
Room 323 ................................................................. 619-594-3030

International Security and Conflict Resolution
Storm Hall, Room 223B ............................................... 619-594-3768

Mathematics and Statistics
Geology/Mathematics/Computer Science,
Room 413 ................................................................. 619-594-6191

Oceanography (Minor),
Geology/Mathematics/Computer Science,
Room 237 ................................................................. 619-594-5586

Physics (Chemical Physics)
Physics, Room 131 ......................................................... 619-594-6240

Psychology Advising Center
Life Sciences, Room 105 ................................................. 619-594-5412