

Admission and Registration

Reservation

San Diego State University reserves the right to select its students and deny admission to the university or any of its programs as the university, in its sole discretion, determines appropriate based on the applicant's suitability and the best interests of the university.

Undergraduate Admission Policy

Admission to San Diego State University is selective. SDSU has been granted impacted status by the California State University system in order to assure that the educational experience, including the availability of classes and the array of services provided, of each enrolled student is not compromised by over enrollment. To this end, admission criteria OVER AND ABOVE THOSE REQUIRED BY THE CALIFORNIA STATE UNIVERSITY are now in effect. Meeting CSU minimum admission criteria will not guarantee admission to San Diego State University.

Undergraduate Application Filing Period

Fall Semester: October 1 - November 30

Undergraduate Application Procedures

Prospective students applying for part-time or full-time undergraduate programs of study must submit a completed undergraduate application. Requirements for admission to San Diego State University are in accordance with Title 5, Chapter 1, Subchapter 3, of the *California Code of Regulations*. Apply online via <http://www.calstate.edu/apply>.

The \$70 nonrefundable application fee is required upon submission and may not be transferred or used to apply to another term. The applications of persons denied admission to an impacted campus may be redirected to another campus at no cost, but only if the applicant is CSU eligible.

It is essential that the application be filled out completely and accurately. Misrepresenting oneself on the application will result in a revocation of admission regardless of when the misrepresentation is discovered.

Application Acknowledgment

On-time applicants may expect to receive an acknowledgment from the campuses to which they have applied within two to four weeks of filing the application. The notice may also include a request that applicants submit additional records necessary to evaluate academic qualifications. Applicants may be assured of admission if the evaluation of relevant qualifications indicates that applicants meet CSU admission requirements, and in the case of admission impaction, supplemental criteria for admission to an impacted program. Unless specific written approval/confirmation is received, an offer of admission is not transferable to another term or to another campus.

Supplementary Admission Criteria

Each campus with impacted programs or class-level admission categories uses supplementary admission criteria in screening applicants. Supplementary criteria may include rank-ordering of freshman applicants based on the CSU eligibility index or rank-ordering of transfer applicants based on verification of the Associate in Arts for Transfer (AA-T) or Associate in Science Transfer (AS-T) degrees, the overall transfer grade point average (GPA), completion of specified prerequisite courses, and a combination of campus-developed criteria. Applicants for freshman admission to impacted campuses or programs are required to submit electronic scores on either the SAT or the ACT, regardless of GPA. For fall admission, applicants should take tests as early as possible, but no later than November or December of their senior year of high school.

The supplementary admission criteria used by individual campuses to screen applicants are made available by the campuses to all applicants seeking admission to an impacted program.

Undergraduate Admission Requirements

First-Time Freshman Requirements

All first-time freshmen applicants must have graduated from high school, have earned a Certificate of General Education Development (GED), or have passed the California High School Proficiency Examination (CHSPE). Students will be admitted to the premajor (including undeclared) in which they applied. There will be a limited number of enrollment slots in each premajor. Applicants will be ranked by their Eligibility Index, which is a combination of GPA and SAT/ACT test scores. In addition, students must complete the pattern of college preparatory curriculum ("a-g" courses) with grades of C- or better by the end of spring 2020.

SDSU Service Area (Students who graduate from a high school in San Diego County located south of state route 56 and extending eastward AND Imperial County high schools).

Outside SDSU Service Area. First-time freshmen from outside SDSU's service area are required to live in on-campus housing for their first two years.

Test Scores

Freshman applicants must submit electronic scores from either the Scholastic Aptitude Test (SAT) or the American College Test (ACT). The CSU uses only the SAT evidence-based reading and writing subscore and mathematics subscore in its admission eligibility equation. The SAT or ACT writing scores are not currently used by CSU campuses. You should take the test as early as possible but no later than early November if applying for fall admission. You may get registration forms and dates for these tests from your high school or college counselor or from the SDSU Testing Services website at <http://studentaffairs.sdsu.edu/taaar/> or contact the testing agencies at:

The College Board (SAT)
Registration Unit, Box 6200
Princeton, New Jersey 08541
609-771-7588
<http://www.collegeboard.org>
CSU Code: 3594

ACT Registration Unit
P.O. Box 414
Iowa City, Iowa 52240
319-337-1270
<http://www.act.org>
SDSU Code: 0398

Official scores should be requested from the testing service at the time you register and sent directly to SDSU.

Eligibility Index

The eligibility index is the combination of the high school GPA and scores on either the ACT or SAT. GPA is based on grades earned in courses taken during the final three years of high school. Included in calculation of GPA are grades earned in all college preparatory "a-g" subject requirements, and bonus points for approved honors courses (excluding grades earned in physical education and military science courses).

Up to eight semesters of honors courses taken in the last three years of high school, including up to two approved courses taken in the 10th grade, can be accepted. Each unit of A in an honors course will receive a total of 5 points; B, 4 points; and C, 3 points. No honor points are given for D or F grades.

A CSU eligibility index can be calculated by multiplying a GPA by 800 and adding the total score on the SAT examination (mathematics and critical reading on the old SAT or mathematics and Evidence-Based Reading and Writing on new SAT). For students who took the ACT, multiply the GPA by 200 and add 10 times the ACT composite score. Persons who are California high school graduates (or residents of California for tuition purposes), need a minimum index of 2900 using the old SAT, or 2950 using the new SAT or 694 using the ACT.

Persons who neither graduated from a California high school nor are a resident of California for tuition purposes need a minimum index of 3502 using the old SAT, 3570 using the new SAT or 842 using the ACT.

Graduates of secondary schools in foreign countries must be judged to have academic preparation and abilities equivalent to applicants eligible under this section. An applicant with a grade point average of 3.00 or above (3.61 for non-residents) is not

required to submit test scores. However, all applicants for admission are urged to take the SAT or ACT and provide the scores of such tests to each CSU campus to which they seek admission. Campuses use these test results for advising and placement purposes and may require them for admission to impacted majors or programs. Impacted CSU campuses require SAT or ACT scores of all applicants for freshman admission.

Subject Requirements

San Diego State University requires that first-time freshman applicants complete, with grades of C- or better, a comprehensive pattern of college preparatory study totaling 15 units. A “unit” is one year of study in high school.

1. Two years of social science, including one year of U.S. history, or U.S. history and government;
2. Four years of English (literature and composition courses);
3. Three years of mathematics (algebra, geometry, and intermediate algebra; four years recommended);
4. Two years of laboratory science (one biological and one physical, both with laboratories);
5. Two years in the same foreign language (subject to waiver for applicants demonstrating equivalent competence);
6. One year of visual and performing arts courses selected from, dance, drama/theatre, music, or visual art (may complete two semester long courses selected from same discipline); and
7. One year of electives, selected from English, advanced mathematics, social science, history, laboratory science, foreign language, visual and performing arts, or other courses approved and included on the UC/CSU “a-g” list.

For fall admission, you must complete your subject requirements by the spring term before enrollment at SDSU.

Subject Requirement Substitution for Students with Disabilities

Applicants with disabilities are encouraged to complete college preparatory course requirements if at all possible. If you are judged unable to fulfill a specific course requirement because of your disability, alternate college preparatory courses may be substituted for specific subject requirements. Substitutions may be authorized on an individual basis after review and recommendation by your academic adviser or guidance counselor in consultation with the director of a CSU disabled student services program. You should be aware that failure to complete courses required for admission may limit your later enrollment in certain majors, particularly those involving mathematics. For further information and substitution forms, please call the director of disabled student services at your nearest CSU campus.

Freshmen Who are Graduates of High Schools in Foreign Countries

Graduates of secondary schools in foreign countries must be judged to have equivalent academic preparation and abilities equivalent to applicants eligible under this section. Please submit your high school transcript shortly after applying for admission.

All undergraduate applicants, regardless of citizenship, who do not have at least three years of full-time study in schools at the secondary level or above where English is the principal language of instruction, must present a score of 550 or higher (using the paper version) or 80 or higher (using the Internet version) on the Test of English as a Foreign Language (TOEFL) or 6.5 or better on the International English Language Testing System (IELTS) or 58 or higher on the Pearson Test of English Academic (PTE Academic).

Early Notification of Admission

The university may offer early notification of admission to first-time freshman applicants who report an exceptional high school record and test scores.

Admitted First-Time Freshman

All first-time freshman applicants who receive an offer of admissions are admitted provisionally. Offers of admission will be rescinded if senior year work is not completed at a satisfactory level or if any requirements were misrepresented on the application.

Freshman Academic Success Track (FAST)

All California resident first-time freshmen admitted to San Diego State University who do not demonstrate college readiness in written communication and/or mathematics will be required to enroll in the Freshman Academic Success Track (FAST) program in the summer prior to fall enrollment. All students attending a CSU who do not demonstrate college readiness are required to participate in Early Start or a summer program such as FAST to better prepare them in written communication and/or mathematics.

The goals of the FAST program are to:

- Better prepare students in written communication and/or mathematics before the fall semester of freshmen year;
- Add an important and timely assessment tool in preparing students for college; and
- Improve students' chances of successful completion of a college degree.

Newly admitted freshmen students who are required to complete the FAST program will be notified of the requirement and options for completing the program as part of campus communications to newly admitted students. More information regarding the FAST program is available at <http://www.sdsu.edu/summeradmits>.

The California Promise

The California Promise Program enables a specific number of CSU campuses to establish pledge programs for entering first-time students who are both interested and able to complete baccalaureate degrees in four years. All campuses have established programs for students with Associate Degrees for Transfer from any California Community College to complete their baccalaureate degrees in two years. The program is limited to students who are residents of California.

Students who commit to enter either the four-year or two-year pledge will be given a priority registration appointment for each state-supported enrollment period and will be provided with routine and thorough academic advisement. In order to remain in the program, students must meet with their advisers as prescribed, develop an enrollment plan, and complete 30 semester units or the quarter equivalent within each academic year, including summer. Participating campuses may stipulate other requirements as well. Interested students entering the CSU should contact campus offices or visit https://www2.calstate.edu/apply/freshman/getting_into_the_csu/pages/the-california-promise-program.aspx. On the San Diego State University campus, contact Dr. Norah P. Shultz, Associate Vice President for Academic Affairs - Student Achievement, Division of Academic Engagement and Student Achievement.

High School Students

High school students may be considered for enrollment in certain special programs if recommended by the principal and the appropriate campus department chair and if preparation is equivalent to that required of eligible California high school graduates. Such admission is only for a specific course and does not constitute a right to continued enrollment.

Transfer Student Requirements

Students who have completed 60 or more transferable semester college units (90 or more quarter units) are considered upper division transfer students. Students who complete college units during high school or through the summer immediately following high school graduation are considered first-time freshmen and must meet those admission requirements. Transferable courses are those designated for baccalaureate credit by the college or university offering the courses. The CSU General Education-Breadth (GE-Breadth) program allows California community college transfer students to fulfill lower-division general education requirements for any CSU campus prior to transfer. Up to 39 of the 48 GE-Breadth units required can be transferred from and certified by a California college. “Certification” is the official notification from a California community college that a transfer student has completed courses fulfilling lower-division general education requirements. The CSU GE-Breadth certification course list for particular community colleges can be accessed at <http://www.assist.org>.

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Lower Division Transfers

Students who have completed fewer than 60 transferable semester college units (fewer than 90 quarter units) are considered lower division transfer students. San Diego State University is not accepting applications from lower division transfer students. Due to increased enrollment demands, most CSU campuses do not admit lower division transfer applicants.

Upper Division Transfers

A student is considered an upper division transfer student if he/she has completed 60 or more semester units (or 90 or more quarter units) of transferable baccalaureate-level college work. In recent years, as the number of applicants has far exceeded the number of spaces available, it has become necessary to adopt admission standards which are more demanding than the minimum California State University (CSU) requirements. Per CSU Enrollment Policy, transfer admission priority is given to applicants whose previous coursework was completed at California community colleges.

All students who are admitted to SDSU are admitted to a premajor. To be eligible for admission to SDSU, transfer applicants should meet the following minimum CSU eligibility requirements and SDSU requirements.

1. Apply during the CSU initial admission application filing period, October/November for fall admission in the following year. Submit a supplemental application at <http://www.sdsu.edu/portal>, which is due by 11:59 p.m. (PST), January 22, 2020.
2. Complete a minimum of 60 transferable semester units by the end of spring 2020. Transferable units are defined as course units that are applicable to a baccalaureate degree.
3. Complete a certified GE package of 39 units (CSU GE or IGETC) or any applicable lower division GE pattern listed in the *SDSU General Catalog*, including completion of the "Golden Four" General Education (GE) requirements in written communication, oral communication, critical thinking, and mathematics with a grade of C- (1.7) or better in each course by the end of spring 2020.
4. Complete all major preparation courses listed in the *SDSU General Catalog* by the end of the spring term prior to fall admission. If a major preparation course is not offered at your community college, you must take it at another local community college or via Cross Enrollment or Open University at SDSU by the end of spring 2020.
5. Meet the cumulative grade point average (GPA) required for the major as listed in the *SDSU General Catalog*. See <http://www.sdsu.edu/majorgpa> to determine the GPA required for your major. Your GPA is based on all transferable units attempted.
 - a. For non-SDSU service area* applicants, an additional overall GPA will be required. This GPA is determined based on the applicant pool and may be higher than the GPA required for the major.
 - b. All applicants must meet the required GPA at the time of application and maintain the GPA through the end of spring 2020.
6. Applicants with prior SDSU Regular Session, Special Session, Open University or Cross Enrollment, coursework must have a minimum SDSU GPA of 2.0 in addition to the cumulative GPA listed above.
7. Local, service-area* applicants who meet the criteria listed above and who meet the cumulative GPA required for the major will have admission priority for fall 2020. All other applicants will be admitted on a space-available basis and must meet requirements (1) through (6) above.

*Students are in SDSU's service area if 100% of their transferable credits have been completed at Cuyamaca, Grossmont, Imperial Valley, San Diego City, San Diego Mesa, San Diego Miramar, or Southwestern colleges by the end of the spring prior to fall admission (e.g. spring 2020 for fall 2020 admission).

NOTE:

- The Transfer Admission Guarantee does not apply to applicants to athletic training, dance, music, nursing, social work, theatre arts with an emphasis in performance, or any major for which there is an SDSU approved Associate Degree for Transfer (ADT), Associate in Arts for Transfer (AA-T)/ Associate in Science for Transfer (AS-T) degree.
- Nursing applicants must also complete the SDSU supplemental application and meet additional ranking criteria.
- Music and dance applicants must pass an audition for acceptance to the major. For details, see the School of Music and Dance website at <http://music.sdsu.edu>.
- Theatre arts with emphasis in performance applicants must pass an audition for acceptance to the major. For information, visit http://tff.sdsu.edu/index.php/degree_programs/general_auditions
- SDSU is only accepting applications for students seeking a second bachelor's degree in nursing.
- Students with international coursework must submit an international course evaluation report.

Associate Degrees for Transfer (AA-T or AS-T)

The Associate in Arts for Transfer (AA-T) and the Associate in Science for Transfer (AS-T) degrees offered at the California Community College (CCC) are designed to provide a California community college student the optimum transfer preparation and a clear admission pathway to the CSU degree majors.

CCC students who earn an Associate Degree for Transfer (AA-T or AS-T) are guaranteed admission with junior standing to a CSU and given priority admission over other transfer applicants when applying to a local CSU campus, or non-impacted CSU program. AA-T or AS-T admission applicants are given limited priority consideration based on their eligibility ranking to an impacted campus/program or to campuses/programs that have been deemed similar to the degree completed at the community college. Students who have completed an AA-T/AS-T in a program deemed similar to a CSU major are able to complete remaining requirements for graduation within 60 semester (90 quarter) units. It is the responsibility of the student who has earned an AA-T/AS-T to provide documentation of the degree to the CSU campus.

Admitted Upper Division Transfers

Transfer admission decisions are based on self-reported information. Admission is provisional pending verification of the self-reported information on the applicant's Cal State Apply and supplemental applications using the official transcript submitted to the Office of Admissions. Offers of admission will be rescinded if the GPA, completed courses, or course grades are lower than what is reported on the applications or if the student misses any admission deadlines.

Acceptance of Transfer Courses

Courses taken at a regionally accredited college or university and designated as appropriate for baccalaureate credit by that institution will be accepted by San Diego State University for credit toward transfer admission. San Diego State University reserves the right to determine the extent to which such credit satisfies the specific and elective requirements of degree programs.

Courses completed at regionally accredited institutions not offering the baccalaureate and at special-purpose baccalaureate-granting institutions are acceptable if specifically certified by the institution or by San Diego State University as similar in level and rigor to SDSU courses.

Courses completed at institutions without regional accreditation or taken at a regionally accredited institution as part of a professional program, i.e., medical, dental, legal, veterinary, optical, etc. are not normally accepted by San Diego State University. Such courses may be accepted on an individual basis if a review by the appropriate department determines comparability to a course in the San Diego State University curriculum.

Adult Students

As an alternative to regular admission criteria, an applicant who is 25 years of age or older may be considered for admission as an adult student if he or she meets all of the following conditions:

1. Possesses a high school diploma (or has established equivalence through either the General Educational Development or California High School Proficiency Examinations).
2. Has not been enrolled in college as a full-time student for more than one term during the past five years. Part-time enrollment is permissible.
3. If there has been any college attendance in the past five years, has earned a 2.0 GPA or better in all college work attempted.
4. Test results verifying completion of the current San Diego State University mathematics and writing competency requirements. Current competency requirements and minimum test scores are published in the SDSU *General Catalog* and each semester's *Class Schedule*; the most recent published scores will be required.

Applicants seeking admission as an adult student must submit a statement of no more than two pages describing the alternate preparation which the applicant feels has prepared him or her for successful university work. The statement should also describe the applicant's educational goals and what preparation has been made to pursue these goals. Consideration for admission will be based upon a judgment as to whether the applicant is as likely to succeed as a regularly admitted freshman or transfer student and will include an assessment of basic skills in the English language and mathematical computation.

Appeal of Admission Decision

Section 89030.7 of the *California Education Code* requires that the CSU establishes specific requirements for appeal procedures for a denial of admission. Each CSU campus must publish appeal procedures for applicants denied admission to the university. Detailed instructions regarding the appeals process are available at https://admissions.sdsu.edu/about_sdsu/admission_appeals_process.

All appeals must be received by SDSU within 30 days of date of the denied notification from the SDSU Office of Admissions. Students who were denied admission may only submit one appeal per admission term. To have an appeal reviewed, students must submit a complete packet which includes the following: admissions appeal request form, letter addressing the basis of the appeal, and supporting documentation. The appeal request must be mailed to:

University Admissions Appeals Committee
Office of Admissions
San Diego State University
5500 Campanile Drive
San Diego, CA 92182-7455

Appeal decisions will be provided within six to eight weeks of submission of a complete appeal package. Applicants will be notified of their appeal decision by mail using the address on file in the SDSU Office of Admissions.

Readmission

Students interested in readmission to SDSU should visit the website at <https://admissions.sdsu.edu/> for the most up-to-date admission criteria. Criteria differ for students who left the university in good academic standing versus those who left on academic probation or who were academically disqualified. Students who have been disqualified twice from SDSU will not be considered for reinstatement. Students with prior SDSU enrollment through regular session, special session, Open University, or cross-enrollment must have a minimum SDSU GPA of 2.0 in all coursework, in addition to meeting all other transfer admission requirements.

International (Foreign) Student Admission Requirements

San Diego State University offers opportunities for undergraduate and graduate study to international students whose academic preparation meets the standards for admission. International applicants include those who hold U.S. temporary visas as students, exchange visitors, or in other non-immigrant

classifications. SDSU uses separate requirements in the admission of international students. Verification of English proficiency (see section on English Language Requirement for undergraduate applicants), financial resources, and academic performance are each important considerations for admission.

SDSU will begin accepting applications for admission from first-time freshmen and upper division transfer students (60 or more transferable semester units, or 90 or more transferable quarter units) and applicants seeking a second bachelor's degree in nursing on October 1. SDSU is not accepting applications from lower division transfers (1-59 transferable units) or those seeking a second bachelor's degree other than nursing.

APPLICATION DEADLINES: First-time freshmen international applicants must apply between October 1 and April 1. Transfer international applicants must apply between October 1 and November 30. All students applying to dance, music, nursing, or theatre arts (performance) must apply between October 1 and November 30.

International Freshmen

- Applicants must submit official transcripts/grade reports for each year of study completed (i.e., grades 9-12 or grades 10-12) to the SDSU Office of Admissions. Applicants must also submit a certified copy of diploma or graduation certificate, if earned. If the transcript or academic record is not issued in English, applicant will be required to send a certified literal English translation of each document, which can come directly from the school itself or from a professional, certified translator. The translation must contain all information shown on the original language document. The official transcript/academic record must be sent in a sealed envelope directly from the school, or a ministry of education.

International Transfers

Upper Division Transfer Applicants Only

- Applicants who have international coursework must submit an International Evaluation Service Report to SDSU. To submit the report, applicant must submit official international transcripts and documents directly to the address listed below and request the Detailed Report with Course Level Identification.

International Education Research Foundation, Inc.

P.O. Box 3665
Culver City, CA 90231
<http://www.ierf.org>
310-258-9451

- Applicants who have attended both U.S. schools and schools outside the U.S. must submit the International Evaluation Service Report and have academic transcripts from all U.S. schools attended sent directly to the SDSU Office of Admissions.
- Eligibility for admission will be based on the information that is provided on the admission application, the International Evaluation Service Report, U.S. transcripts (if U.S. schools were attended), and TOEFL scores, if required.

Majors with Special Instructions

- Athletic training majors transferring from two-year or four-year colleges/universities must submit a separate application to the School of Exercise and Nutritional Sciences in addition to the Cal State Apply application. Additional admission criteria are required for acceptance to the athletic training major and the university. For more information, visit the School of Exercise and Nutritional Sciences website at <http://athletictraining.sdsu.edu/>.
- Music and dance majors that meet the CSU admissions requirement must successfully pass an audition for acceptance to the major and the university. Auditions will be held in February for fall admission.
- Nursing majors transferring from two-year or four-year colleges/universities, or those seeking a second bachelor's degree, must complete a supplemental application in addition to the Cal State Apply application. Additional admission criteria are required from transfer students for the major. For more information, visit the School of Nursing website at <http://nursing.sdsu.edu>.

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- Theatre arts with an emphasis in performance majors that meet the CSU admissions requirement must successfully pass an audition for acceptance to the major and the university. Auditions will be held in February for fall admission.

Applicants whose major education has been in a language other than English must score 550 or higher (using the paper version) or 80 or higher (using the Internet version) on the Test of English as a Foreign Language (TOEFL) or 6.5 or better on the International English Language Testing System (IELTS) or 58 or higher on the Pearson Test of English Academic (PTE Academic). These tests are administered in most foreign countries. The university must receive official test scores before admission can be granted. Information as to the time and place at which these tests are given may be obtained by going to <http://www.TOEFL.org>, <http://www.ielts.org>, or <http://www.pearsonpte.com>.

Upon arrival at San Diego State University, additional tests of English may be given for the purpose of placing students in an English language program commensurate with their linguistic ability in English and to assist advisers in planning an appropriate course of study. Depending upon placement test results and academic background, students may be required to enroll in one or more English language courses during their first year. Foreign students admitted to the university will be subject to the same competency and placement examinations and standards that govern the rest of the student population.

Insurance Requirement: As a condition of receiving an I-20 or DS2019 form, all F-1 and J-1 visa, applicants must agree to obtain and maintain health insurance as a condition of registration and continued enrollment. Such insurance must be in amounts as specified by the United States Information Agency (USIA) and National Association of Foreign Student Advisers (NAFSA). The campus president or designee shall determine which insurance policies meet these criteria. Further information may be obtained from the International Student Center or go to <http://www.sdsu.edu/international>.

American Language Institute: If English instruction is needed prior to admission to SDSU, students may enroll in the American Language Institute (ALI). The ALI offers academic preparation in English language reading, writing, and listening skills necessary for university success.

Housing and Scholarship: Arrangements for housing should be completed well in advance of the student's arrival on the campus. Detailed information regarding housing may be obtained from the Office of Housing Administration website at <http://www.sdsu.edu/housing>. Scholarship aid for entering international students is limited. All admitted international students will be required to provide evidence of funding for a minimum of one academic year.

Upon arrival at SDSU, the student should contact the International Student Center.

English Language Requirement

All undergraduate applicants, whose native language is not English, and who have not attended schools at the secondary level or above for at least three years of full-time study (only transferable courses count toward a student's full-time status) where English is the principal language of instruction, must present a score of 550 or higher (using the paper version) or 80 or higher (using the Internet version) on the Test of English as a Foreign Language (TOEFL) or 6.5 or better on the International English Language Testing System (IELTS) or 58 or higher on the Pearson Test of English Academic (PTE Academic). Some majors may require a higher score. Some campuses may also use alternative methods of assessing English fluency: Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS), and the International Test of English Proficiency (ITEP).

Filing of Documents

If admitted, official documents for international applicants must be on file no later than May 1 for fall admission. (See "Filing of Records" for details.)

Other applicants

Applicants not admissible under one of the above provisions should enroll in a community college or other appropriate institution.

San Diego State University also offers a special program designed to expand educational opportunity for capable persons who, for a variety of reasons, have not previously had the opportunity. For detailed information regarding admission to this program, refer to the section of this catalog on the Educational Opportunity Program.

Filing of Records

File Official Transcripts. You must file the following official transcripts with the Office of Admissions.

1. Transcripts from EACH high school(s) attended (not required of the graduate student who holds a bachelor's degree from an accredited institution, but is required of the student who holds a bachelor's degree from a nonaccredited institution).
2. Transcripts from EACH college attended (including extension, correspondence, summer session, evening, and out-of-country courses), even if no courses were completed. Graduate students must file recently issued transcripts (printed within the last year) if they plan to enter a master's degree or credential program. Electronic transcripts are required from many colleges. Check the Office of Admissions website at <http://www.sdsu.edu/admissions> for a complete list.
3. Photostat or true copy of the military separation form DD-214 (or equivalent), DD-295, Joint Service Transcripts (JST) if applicant has had active military service. (Not required of graduate students.)

For a hard copy transcript to be official, it must bear the high school or college seal and remain in its original sealed envelope. All records or transcripts received by the university become the property of the university and will not be released nor will copies be made.

Deadlines:

First-time Freshmen

- May 1 – transcripts including fall term grades.
- July 15 – transcripts including spring term grades.

Transfers

- May 1 – transcripts including fall term grades and work in progress.
- June 30 – transcripts including spring term grades.

Graduate and Post-Baccalaureate Admission Requirements

Application and Admission Process

Admission to San Diego State University for graduate study is a competitive process and open to those applicants who the university judges to be fully qualified to benefit from graduate study. The requirements listed below are the minimum required for admission to the university. Many programs have established additional requirements. Potential applicants should refer to the *Graduate Bulletin* under the departmental listings. Students in their final baccalaureate year who are contemplating graduate study are also advised to contact the departmental offices as soon as possible for information and advice. Some departments stop reviewing applications earlier than others because space is limited.

Application Procedures

Applicants for any type of graduate or post-baccalaureate status (advanced degree applicants and those seeking credentials or advanced certificates) must file an electronic CSU Graduate Admission Application available at <http://www.calstate.edu/apply> within the appropriate filing period. All applicants, including those who graduated from San Diego State University are also required to complete and submit an application and the \$70 nonrefundable, nontransferable application fee. All masters, doctoral, and credential students should consult the department or program listing in the *Graduate Bulletin* for the specific department and/or program application instructions. In all cases, applicants should send recently issued official transcripts (printed within the last year) from all institutions attended and examination scores to

Graduate Admissions only. Students are required to apply online. Online applications are available at <http://www.calstate.edu/apply>.

Admission Requirements

Graduate and post-baccalaureate applicants may apply for a degree objective, a credential or certificate objective, or where approved, may have no program objective. Depending on the objective, the CSU will consider an application for admission as follows:

- **General Requirements.** The minimum requirements for admission to graduate and post-baccalaureate studies at a CSU campus are in accordance with university regulations as well as Title 5, Chapter 1, Subchapter 3 of the *California Code of Regulations*. Specifically, a student shall at the time of enrollment must: (1) hold an acceptable baccalaureate degree earned at an institution accredited by a regional accrediting association, or have completed equivalent academic preparation as determined by the graduate dean; (2) have attained a grade point average of at least 2.85 in an acceptable earned baccalaureate degree, or at least 2.85 in the last 60 semester (90 quarter) units attempted, or hold an acceptable post-baccalaureate degree earned at an institution accredited by a regional accrediting association; (3) have been in good standing at the last institution attended; and (4) achieved satisfactory scores on all sections of the GRE or GMAT for degree seeking applicants (not required for credential or certificate applicants).

Applicants who do not qualify for admission under provisions (1) and (2) may be admitted by special action if the graduate dean determines that there is other academic or professional evidence sufficient to warrant such action. Applicants from foreign countries see International (Foreign) Student Admission Requirements.

The Division of Graduate Affairs is the only official admissions authority for graduate study at San Diego State University. See the *Graduate Bulletin* for further details.

Faculty may register for courses in accordance with the Division of Graduate Affairs policies. Faculty holding the rank of instructor and above may be candidates for degrees on this campus. Faculty may not seek degrees or register for courses within their own departments, programs, or schools and retain faculty status in that unit.

Students who meet the minimum requirements for graduate and post-baccalaureate studies may be considered for admission in one of the following categories:

- **Post-Baccalaureate Standing (Unclassified).** Exchange students (non-foreign), visitors from other CSU campuses, and other transitory students may be admitted for one semester as unclassified graduate students; or
- **Post-Baccalaureate Standing (Classified).** A student wishing to be admitted to a program leading to a credential only or to an advanced certificate only (not an advanced degree) who meets the criteria specified under General Admission Requirements. A student must also meet the professional, personal, scholastic, and other standards prescribed by the appropriate department and the Graduate Council; or
- **Post-Baccalaureate Standing (Conditionally Classified).** A student wishing to be admitted to a program of study leading to a credential only, or to an advanced certificate only (not an advanced degree), who meets the criteria specified under General Admission Requirements, but who has deficiencies that can be met by specific additional preparation, including qualifying examinations; or
- **Graduate Standing (Classified).** A student wishing to be admitted to a program of study leading to an advanced degree who meets the criteria specified under General Admissions Requirements; or
- **Graduate Standing (Conditionally Classified).** A student wishing to be admitted to a program of study leading to an advanced degree who meets the criteria specified under General Admission Requirements but who has deficiencies that can be met by specific additional preparation, including qualifying examinations.

Potential applicants should refer to the *Graduate Bulletin* under Admission and Registration, for further details.

Graduate and Post-Baccalaureate English Language Requirement

All graduate and post-baccalaureate applicants, regardless of citizenship, whose native language is not English and whose preparatory education was principally in a language other than English must demonstrate competence in English. Those who do not possess a bachelor's degree from a postsecondary institution where English is the principal language of instruction must receive a minimum score of 550 or higher (using the paper version) or 80 or higher (using the Internet version) on the Test of English as a Foreign Language (TOEFL). Students must obtain a score of 6.5 or better on the International English Language Testing System (IELTS) or 58 or higher on the Pearson Test of English Academic (PTE Academic). Individual degree programs may require a higher minimum score. Applicants may be required by a program to submit a score for the Test of Written English (TWE). Several CSU campuses may use alternative methods for assessing fluency in English, including Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS), and the International Test of English Proficiency (ITEP).

Second Bachelor's Degree

San Diego State University is only accepting applications for a second bachelor's degree in nursing. To be eligible for admission to the second bachelor's degree in nursing, students must meet the following minimum CSU eligibility requirements and SDSU requirements.

1. Students are required to apply during the CSU initial admission application filing period, October/November for fall of the following year. They must file an electronic CSU Undergraduate Admission Application available at <http://www.calstate.edu/apply> by November 30.
2. Applicants are subject to admission related deadlines for undergraduate transfer students.
3. Applicants must have previously earned a baccalaureate degree from a college/university accredited by a regional accrediting association.
4. Applicants must complete all major preparation/prerequisite courses listed in the SDSU *General Catalog* by the end of the spring term prior to fall admission.
5. Applicants must meet the cumulative grade point average (GPA) required for the nursing major in all transferable courses attempted at all regionally accredited universities, colleges, and community colleges completed as an undergraduate, independent of when the degree was granted; or meet the nursing GPA requirement in at least the last 60 semester/90 quarter units attempted of baccalaureate or graduate level courses.
 - » Applicants must meet the required GPA at the time of application and maintain the GPA through the end of spring 2020 for fall 2020.
6. Applicants with prior SDSU regular semester, Special Session, Open University, or cross enrollment coursework, must have a minimum SDSU GPA of 2.0, in addition to the cumulative GPA listed above.
7. Classified graduate students are not eligible to apply for a second bachelor's degree.

Second bachelor's degree in nursing students are accepted as unclassified post-baccalaureate which means they are subject to graduate fees. Credit earned while a second bachelor's candidate may not be applied toward an advanced degree at a later date. Candidates for a second bachelor's degree are ineligible to enroll in 600-, 700-, 800-, and 900-numbered courses.

Admission and Registration

To receive a second bachelor's degree in nursing, the student must complete a minimum of 30 post-baccalaureate units in residence at SDSU, of which at least 15 units must be upper division courses in the nursing major (numbered 300-599). Students must fulfill all current preparation for major and major requirements. In addition they must meet the following GPA requirements:

- 2.0 minimum SDSU grade point average based on all courses attempted at SDSU.
- 2.0 minimum major grade point average based on all upper division courses attempted in the major department. Upper division courses required for the major but taught outside the major department are also included in the grade point average.

Students seeking a second bachelor's degree in nursing have the following requirements either deemed complete or waived based on their first baccalaureate degree from a college/university accredited by a regional accrediting association:

- English and mathematics competency requirements;
- The Graduation Writing Assessment Requirement (GWAR);
- American Institutions Requirement;
- Residence Requirement for General Education;
- General Education requirements in sections I, II, III, and IV; and
- International Experience.

Students seeking a second bachelor's degree in nursing are subject to the undergraduate policies and procedures governing deadlines, academic probation and disqualification, catalog rights, continuous enrollment, distinction in their major for graduation, and course repeat policies. They are not eligible for course forgiveness or graduation with honors. They are not eligible to declare an additional minor, major, or to change their major from the initial second bachelor's degree program.

The second bachelor's degree in nursing is not granted automatically. Students must take the initiative to apply for graduation using the undergraduate graduation application. See *Graduation Requirements — Application for Graduation for additional information*.

Intrasystem and Intersystem Enrollment Programs

Students enrolled at San Diego State University have access to courses at other CSU campuses on a space available basis unless those campuses or programs are impacted or desired programs or admission categories are closed. This access is offered without students being required to be admitted formally to the host campus and sometimes without paying additional fees. Although courses taken on any CSU campus will transfer to the student's home CSU campus as elective credit, students should consult their San Diego State University academic adviser to determine how such courses may apply to their specific degree programs before enrolling at the host campus.

The academic calendar lists specific deadlines. For students participating in the CSU visitors' program, units completed at the visitor campus will be considered resident units; they will not, however, be calculated into the San Diego State University grade point average.

There are two programs for enrollment within the CSU and one for enrollment between CSU and the University of California or California community colleges. Additional information about these programs is available from the Office of the Registrar.

CSU Fully Online Courses

Matriculated students in good standing may request enrollment in one course per term, offered by a CSU host campus. Enrollment requests will be granted based on available space, as well as completion of any stated prerequisites. Credit earned at the host campus is electronically reported to the student's home campus to be included on the student's transcript at the home campus. Before enrolling in a CSU fully online course at another CSU, SDSU students should consult with their academic adviser to determine if the course can be applied towards their degree requirements.

CSU Visitor Enrollment

Matriculated students in good standing may enroll on a space available basis at San Diego State University and a host CSU campus during the same term. Credit earned at the host campus is reported at the student's request to San Diego State University to be included on the student's transcript at the home campus.

Intersystem Cross Enrollment

Matriculated CSU, UC, or community college students may enroll on a "space available" basis for one course per term at another CSU, UC, or community college and request that a transcript of record be sent to the home campus. Students who wish to enroll in a course via cross enrollment must select a class that does not have an active wait list. This program is not open to students who have completed four-year undergraduate degrees.

Impacted Programs

The CSU designates programs as impacted when more applications from regularly eligible applicants are received in the initial filing period (October and November) than can be accommodated. All majors at San Diego State University are impacted. Students who are admitted to SDSU are placed in a premajor (including undeclared).

All premajors must meet department-specific criteria to move from the premajor to the major, such as a specified minimum grade point average, completion of prerequisite courses, tests, and completion of a certain number of units.

Criteria are described in the "Course Information and Programs" section of this catalog or you may contact the major department for information. The CSU will announce during the fall filing period the supplementary criteria campuses will use for impacted programs. Detailed impaction information is available at <http://www2.calstate.edu/attend/impaction-at-the-csu>. Information about the supplementary criteria is also provided to program applicants. For further information visit https://advising.sdsu.edu/majors/impacted_majors.

Applicants must file applications for admission to an impacted program during the initial filing period. Applicants who wish to be considered in impacted programs at more than one campus should file an application at each campus for which they seek admission consideration.

Assessment of Academic Preparation and Placement

The CSU requires that all entering freshmen students be evaluated in terms of their preparation to complete first-year courses in written communication and mathematics/quantitative reasoning. This evaluation will utilize the broadest set of multiple measures including high school grades as well as performance scores on standardized examinations such as the ACT or SAT. This evaluation of academic readiness is not a condition for admission to the CSU, but it is an important step for determining the best course placement for entering students.

Successful completion of general education (GE) written communication and mathematics/quantitative reasoning courses in the first year of CSU enrollment establishes a foundation for continuous learning. Unless the requirements have been completed, freshmen shall enroll in GE written communication and mathematics/quantitative reasoning courses appropriate to each student's major and skill level, as demonstrated by applicable systemwide standards utilized in the review of academic preparation.

Students whose skill assessments indicate academic support will be needed for successful completion of GE in written communication or mathematics/quantitative courses shall enroll in appropriate college-level, baccalaureate credit-bearing courses that strengthen skills development to facilitate achieving the appropriate general education student learning outcomes. Supportive course models may include, among others, co-requisite approaches, supplemental instruction or "stretch" formats that extend a course beyond one academic term. In these approaches, instructional content considered pre-baccalaureate may carry a maximum of one unit and shall be offered concurrently with a college-level, baccalaureate credit-bearing course.

Placement Measures for First-Year General Education Written Communication and Mathematics/Quantitative Reasoning Courses

Freshman skills assessment and placement for general education written communication and mathematics/quantitative reasoning shall be based on systemwide skills assessment standards that include the Early Assessment Program/Smarter Balanced Achievement Levels, ACT scores and/or SAT scores, high school coursework, high school GPA and mathematics GPA. Skills assessments are not a condition for admission to the CSU; they are a condition of enrollment.

These skills assessments are designed to inform entering freshmen of placement in appropriate baccalaureate-level courses based on their skills and needs. First-time freshmen in need of support as determined by the skills assessment will be placed in supported instruction. Supported instruction is designed to assist students in creditbearing courses. Students may also be required to participate in the Freshman Academic Success Track summer program. FAST gives students the opportunity to earn college credit in written communication and/or mathematics/quantitative reasoning the summer before their first term.

Assessments and Placement for General Education Written Communications

Has Fulfilled the General Education Subarea A2 English Requirement

The student has met the requirement via completion of one of the following:

Advanced Placement (AP) Test

- 3 or above: AP Language and Composition;
- 3 or above: AP Literature and Composition.

International Baccalaureate (IB) Test

- 4 or above on English A: Language and Literature Higher Level (HL);
- 4 or above on English A: Literature Higher Level (HL).

College Level Examination Program (CLEP)

- 50 or above: College Composition or College Composition Modular.

College Transfer Coursework

- Completed approved college course that satisfies CSU GE Area A2 (written communication) with a grade of C- or better.

Placement in a General Education Subarea A2 English Course

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

English CAASPP/EAP Test

- Standard Exceeded;
- Standard Met and completed 12th grade approved yearlong English course (ERWC, AB, IB, Weighted Honors) with a grade of C- or better.

English New SAT Test*

- 550 or above;
- 510 – 540 and completed 12th grade approved yearlong English course (ERWC, AB, IB, Weighted Honors) with a grade of C- or better.

English ACT Test

- 22 or higher;
- 19-21 and completed 12th grade approved yearlong English course (ERWC, AB, IB, Weighted Honors) with a grade of C- or better.

High School Courses and GPA

- Weighted GPA 3.3 or above;
- GPA 3.0 or above and completed approved senior yearlong English course (AP, ERWC, Honors);
- GPA 3.0 or above and completed honors English;
- GPA 3.0 or above and five or more years of high school English.

Placement in a Supported General Education Subarea A2 English Course

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

English New SAT Test*

- 510 – 540 and four or more years of high school English.

*SAT score conversion for scores prior to March 2016 (old SAT): <https://collegereadiness.collegeboard.org/sat-scoring-beforemarch-2016>.

ACT Test

- 19-21 and four or more years of high school English.

High School Courses and GPA

- Weighted GPA 3.0 or above and four or more years of high school English.

Placement in a Supported General Education Subarea A2 English Course and Participation in the Early Start Program Required

Based on multiple measures evaluation, student needs additional academic support including participation in the SDSU Freshman Academic Success Track (FAST) summer program.

Assessments and Placement for General Education Mathematics/Quantitative Reasoning: Non-Mathematics Intensive Majors (Algebra and Statistics Disciplines, Non-STEM and Undecided Majors)

Has Fulfilled the General Education Subarea B4 Mathematics/Quantitative Reasoning Requirement

The student has met the requirement via completion of one of the following:

Advanced Placement (AP) Test

- 3 or above: AP Calculus AB;
- 3 or above: AP Calculus BC;
- 3 or above: AP Statistics;
- 3 or above: AP Computer Science Principles.

International Baccalaureate (IB) Test

- 4 or above on Mathematics Higher Level (HL);
- 4 or above on Computer Science Higher Level (HL).

College Level Examination Program (CLEP)

- 50 or above: Calculus, College Algebra, College Mathematics, or Pre-Calculus.

College Transfer Coursework

- Completed mathematics/quantitative reasoning college course with a grade of C- or better that satisfies CSU General Education Area B4.

Placement in a General Education Subarea B4 Mathematics/Quantitative Reasoning Requirement

The student has met examination standards and/or multiple measures-informed standards via one of the following criteria:

CAASPP/EAP Mathematics Examination

- Standard Exceeded;
- Standard Met and completed 12th grade approved yearlong mathematics course beyond Algebra 2 with a grade of C- or better;
- Standard Met and four or more years of high school mathematics or quantitative reasoning.

New SAT Mathematics Test*

- 570 or above;
- 550 or above on Subject Test in Mathematics Level 1 or 2;
- 520-560 and completed 12th grade approved yearlong mathematics course beyond Algebra 2 with a grade of C- or better.

*SAT score conversion for scores prior to March 2016 (old SAT): <https://collegereadiness.collegeboard.org/sat-scoring-beforemarch-2016>.

Admission and Registration

ACT Mathematics Test

- 23 or above;
- 20-22 and completed 12th grade approved yearlong mathematics course beyond Algebra 2 with a grade of C- or better.

High School Courses and GPA

- Weighted mathematics GPA 3.0 or above and completed 12th grade approved yearlong mathematics course beyond Algebra 2 with a grade of C- or better;
- Weighted mathematics GPA 3.0 or above and five or more years of high school mathematics or quantitative reasoning;
- Weighted high school GPA 3.7 or above;
- Weighted high school GPA 3.5 or above and four or more years of high school mathematics or quantitative reasoning.

Placement in a Supported General Education Subarea B4 Mathematics/Quantitative Reasoning Requirement

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

High School GPA

- Weighted mathematics GPA 3.3 or above;
- Weighted high school GPA 3.0 or above.

Placement in a Supported General Education Subarea B4 Mathematics/Quantitative Reasoning Requirement and Participation in the SDSU Freshman Academic Success Track (FAST) Summer Program Required

Based on multiple measures evaluation, student needs additional academic support, including participation in the SDSU Freshman Academic Success Track (FAST) summer program.

Assessments and Placement for General Education Mathematics/Quantitative Reasoning: Pre-STEM/STEM and Other Mathematics-Intensive Majors

Has Fulfilled the General Education Subarea B4 Mathematics/Quantitative Reasoning Requirement

The student has met the requirement via completion of one of the following:

Advanced Placement (AP) Test

- 3 or above: AP Calculus AB;
- 3 or above: AP Calculus BC;
- 3 or above: AP Statistics;
- 3 or above: AP Computer Science Principles.

International Baccalaureate (IB) Test

- 4 or above on Mathematics Higher Level (HL);
- 4 or above on Computer Science Higher Level (HL).

College Level Examination Program (CLEP)

- 50 or above: Calculus, College Algebra, College Mathematics, or Pre-Calculus.

College Transfer Coursework

- Completed mathematics/quantitative reasoning college course with a grade of C- or better that satisfies CSU General Education Area B4.

Placement in a General Education Subarea B4 Mathematics/Quantitative Reasoning Requirement

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

CAASPP/EAP Mathematics Examination

- Standard Exceeded;
- Standard Met and completed 12th grade approved yearlong mathematics course beyond Algebra 2 with a grade of C- or better.

New SAT Mathematics Test*

- 570 or above;
- 550 or above on Subject Test in Mathematics Level 1 or 2;
- 520-560 and completed 12th grade approved yearlong mathematics course beyond Algebra 2 with a grade of C- or better.

*SAT score conversion for scores prior to March 2016 (old SAT): <https://collegereadiness.collegeboard.org/sat-scoring-beforemarch-2016>.

ACT Mathematics Test

- 23 or above;
- 20-22 and completed 12th grade approved yearlong mathematics course beyond Algebra 2 with a grade of C- or better.

High School Courses and GPA

- Weighted mathematics GPA 3.5 or above and completed 12th grade approved yearlong mathematics course beyond Algebra 2 with a grade of C- or better;
- Weighted mathematics GPA 3.5 or above and five or more years of high school mathematics or quantitative reasoning;
- Weighted high school GPA 3.7 or above.

Placement in a Supported General Education Subarea B4 Mathematics/Quantitative Reasoning Requirement

The student has met examination standards and/or multiple measures-informed standards via the criteria below:

High School Mathematics GPA

- Weighted mathematics GPA 3.3 or above.

Placement in a Supported General Education Subarea B4 Mathematics/Quantitative Reasoning Requirement and Participation in the SDSU Freshman Academic Success Track (FAST) Summer Program Required

Based on multiple measures evaluation, student needs additional academic support, including participation in the SDSU Freshman Academic Success Track (FAST) summer program.

The goal of the Early Start Program (ESP) is to:

Better prepare students in written composition and mathematics/quantitative reasoning before the fall term of freshman year, improving students' chances of successful completion of a baccalaureate degree.

If required to participate in ESP, as determined by multiple measures, students will begin in the summer before the start of the freshman year.

For general information about ESP including fees and course listings, visit csustudentsuccess.org/earlystart. Students are encouraged to visit the campus website for ESP information once admitted.

Eligible financial aid applicants with an Estimated Family Contribution (EFC) of \$5,000 or less will be eligible for waiver of the per unit ESP fee. For more information on assessments, placements and the Early Start Program, please visit <http://www.csustudentsuccess.org>.

Refer to Rhetoric and Writing Studies for course information.

Requirements for Registration

San Diego State University students register online through the SDSU WebPortal at <http://www.sdsu.edu/portal>. The *Class Schedule* is available at <http://www.sdsu.edu/schedule> and contains specific information on registration, courses offered for the term, and a listing of the fees required for enrollment. Students will not be permitted to register until fees are paid. Payment of fees by itself does not constitute registration. A student is considered registered when (1) fees have been paid, and (2) at least one course has been added prior to the first day of classes.

Registration Restrictions. The registration system will check for the satisfactory completion of the following tests and requirements: Grammar, Spelling and Punctuation Test (GSP); and Writing Placement Assessment (WPA).

Enrollment in some courses is restricted to students in specific majors and students at specific levels (i.e., freshmen, sophomore, junior, senior, or graduate). Major code and student level restrictions are listed in the *Class Schedule* footnotes.

The registration system will not allow registration in courses that meet at the same day and time or have overlapping meeting times. The registration system will also not allow enrollment in more than one section of the same course unless it is repeatable.

Students entering SDSU as freshmen are required to complete coursework in composition, mathematics, oral communication, and critical thinking in a specific order. These enrollment requirements are enforced by the registration system. For more information, refer to the Major Academic Plan (MAP) at <http://www.sdsu.edu/mymap>.

Students enroll in classes each semester during the registration period. The registration period begins on your assigned date and time and ends on the schedule adjustment deadline. Students who have not paid fees or registered for at least one course prior to the first day of classes will be assessed a late registration fee of \$25. Newly admitted students MAY be exempted from this fee. The deadline to register is on the 10th day from the first day of classes. Summer deadlines will vary by session. Consult the *Class Schedule* for specific dates.

Schedule Adjustment

The schedule adjustment period begins when a student first registers on their assigned day and time and runs through the schedule adjustment deadline which is the 10th day of classes at 7:59 p.m. During this period, students are responsible for checking their schedules regularly and for taking the necessary actions to add, drop, or change grading options before the schedule adjustment deadline. Students who do not attend a class and who do not ensure that the course is officially dropped in the SDSU WebPortal at <http://www.sdsu.edu/portal>, will receive a failing grade. Schedule adjustments are accepted until 7:59 p.m. on the following dates:

Fall 2020 Semester: September 4, 2020

Spring 2021 Semester: February 2, 2021

Students are not permitted to drop or add a class after the stated deadlines, except in cases such as accident or serious illness where the cause of dropping the class is due to circumstances clearly beyond the student's control and the assignment of an Incomplete is not applicable. All such request must be accompanied by appropriate verification. Ordinarily, withdrawals in this category will involve total withdrawal from the university, except that credit or an Incomplete, may be assigned for courses in which sufficient work has been completed to permit an evaluation to be made. Requests to withdraw under such circumstances must be signed by each instructor who indicates your status in the class and approved by the dean (or designee) of the college of the student's major.

Instructor Initiated Drop. Students who do not attend the first class session of a course may be dropped from that course by the instructor within the first eight class days of the semester. Students who do not meet the prerequisite requirements can also be dropped within the first eight class days of the semester. Any student dropped by the instructor during this period will be notified of the action by e-mail. Not all instructors will drop students who miss the first class session or for lack of prerequisites. Students are responsible for all classes on their schedules and should check their schedules regularly to ensure accuracy. It is the student's responsibility to keep a current e-mail address on file through the SDSU WebPortal at <http://www.sdsu.edu/portal>.

Wait List. Students are able to wait list a class when it has reached capacity. The wait list option is effective when registration begins for each semester. Students will be ranked on the wait list based on specific conditions and first-come, first-serve basis. Students must manage their wait list and ranking throughout the registration period. If a spot becomes available, students will be automatically enrolled to a class on their wait list. An e-mail will be sent to students to confirm enrollment in the wait list class. It is the student's responsibility to keep a current e-mail address on file through the SDSU WebPortal at <http://www.sdsu.edu/portal>. If you decide that you no longer want that class you have wait listed, you are responsible for removing the class from your wait list.

Improper Registration in Graduate Courses. Only undergraduate students who are completing their bachelor's degree and who have filed a formal request for permission to enroll for concurrent master's degree credit or for concurrent post-baccalaureate credit may be authorized to enroll in 600 and higher-numbered courses. Undergraduate students who have not received permission for concurrent enrollment may not enroll in 600 or higher-numbered courses for any purpose without prior permission of the graduate dean. Undergraduate students who enroll in advanced courses without permission are subject to administrative disenrollment. The registration for graduate students who have not met the stated prerequisites for Course 799A, Thesis, at the time of registration may be canceled.

Determination of Residency for Tuition Purposes

University requirements for establishing residency for tuition purposes are independent from requirements for establishing residency for other purposes, such as for tax purposes, or other state or institutional residency. These regulations were promulgated not to determine whether a student is a resident or nonresident of California, but rather to determine whether a student should pay university fees at the in-state or out-of-state rate. A resident for tuition purposes is someone who meets the requirements set forth in the Uniform Student Residency Requirements. These laws governing residency for tuition purposes at the California State University are *California Education Code* sections 68000-68086, 68120-68133, and 89705-89707.5, and *California Code of Regulations*, Title 5, Subchapter 5, Article 4, sections 41900-41915. This material can be viewed by accessing the CSU website at <http://www.calstate.edu/residency>.

The Office of Admissions is responsible for determining the residency status of new and returning students based, as applicable, on the student's Application for Admission, Residency Questionnaire, and, as necessary, other information the student furnishes. A student who fails to provide sufficient information to establish resident status will be classified a nonresident.

Generally, establishing California residency for tuition purposes requires a combination of physical presence and intent to remain indefinitely in the State of California. An adult who, at least 366 days prior to the residency determination date for the term in which resident status is sought, can demonstrate that both physical presence in the state combined with evidence of intent to remain in California indefinitely, may establish California residency for tuition purposes. A student under the age of 19 by the residency determination date derives residency from the parent(s) with whom the student resides or most recently resided. In addition, non-citizens establish residency in the same manner as citizens, unless precluded by the Immigration and Nationality Act from establishing domicile in the United States.

Evidence demonstrating intent to remain in the State of California indefinitely may vary from case to case but will include, and is not necessarily limited to, the absence of residential ties to any other state, California voter registration and history of actually voting in California elections, maintaining California vehicle registration and driver's license, maintaining active California bank accounts, filing California income tax returns and listing a California address on federal tax returns, owning residential property or occupying or renting a residence where permanent belongings are kept, maintaining active memberships in California professional or social organizations, and maintaining a permanent military address and home of record in California.

Exceptions to the general residency requirements are contained in *California Education Code* sections 68070-68086 and *California Code of Regulations*, Title 5, Subchapter 5, Article 4, sections 41906-41906.6, 41910. Whether an exception applies to a particular student can only be determined after the submission of an application for admission and, as necessary, additional supporting documentation. Because neither the campus nor the Chancellor's Office staff may give legal advice, applicants are strongly urged to review the material for themselves and consult with a legal adviser.

Admission and Registration

Residency determination dates are set each term.

Semester Term Campuses

Fall: September 20

Spring: January 25

Summer: June 1

CalState TEACH operates on a trimester system. The residency determination dates for CalState TEACH are as follows:

Fall: September 20

Spring: January 5

Summer: June 1

A student classified as a nonresident for a prior term may seek reclassification in any subsequent term; however, reclassification requires that, in addition to satisfying the requirements of physical presence and intent to remain indefinitely in the state, the student must also satisfy the requirement of financial independence. A student seeking reclassification is required to complete a Residency Questionnaire that includes questions concerning financial independence. For additional information on intent, physical presence and financial independence requirements, refer to the <http://www.calstate.edu/residency> website.

Residency Appeals

A student classified as a nonresident may appeal a final campus decision within 30 days of notification by the campus. Appeals will be accepted only if at least one of the following criteria applies:

1. The decision was based on:
 - a. a significant error of fact by the campus;
 - b. a significant procedural error by the campus; or
 - c. an incorrect application of the law which, if corrected would require that the student be reclassified as a California resident; and/or
2. Significant new information, not previously known or available to the student, became available after the date of the campus decision classifying the student as a nonresident and based on the new information, the classification as a nonresident is incorrect.

Instructions to submit an appeal and additional information can be found at <https://www.calstate.edu/residency>

Appeals via e-mail, fax, and U.S. mail will not be accepted. A student with a documented disability who is requesting an accommodation to submit appeal through the Calstate website should contact Student Affairs and Enrollment Management.

The Chancellor's Office will either decide the appeal or send the matter back to the campus for further review.

A student incorrectly classified as a resident or incorrectly granted an exception from nonresident tuition is subject to reclassification as a nonresident or withdrawal of the exception and subject to and payment of nonresident tuition in arrears. If incorrect classification results from false or concealed facts, the student may also be subject to discipline pursuant to Section 41301 of Title 5 of the *California Code of Regulations*. A student previously classified as a resident or previously granted an exception is required to immediately notify the Admissions Office if the student has reason to believe that the student no longer qualifies as a resident or no longer meets the criteria for an exception.

Changes may have been made in the rate of nonresident tuition and in the statutes and regulations governing residency for tuition purposes in California between the time this information is published and the relevant residency determination date. Students are urged to review the statutes and regulations stated above.

Importance of Filing Complete, Accurate, and Authentic Application Documents

San Diego State University advises prospective students that they must supply complete and accurate information on the application for admission, residency questionnaire, and financial aid forms. Further, applicants must, **when requested**, submit authentic and recently issued official transcripts (printed within the last year) of all previous academic work attempted. Official transcripts are defined as transcripts that bear the high school or college seal and remain in their original sealed envelope. Failure to file complete, accurate, and authentic application documents by specified deadlines may result in denial of admission, cancellation of registration or academic credit, suspension, or expulsion (Section 41301, Article 1.1, Title 5, *California Code of Regulations*). This requirement is effective from initial contact with the university and throughout the period the academic record is maintained.

Use of Social Security Number

Applicants are required to include their correct social security numbers in designated places on applications for admission pursuant to the authority contained in Section 41201, Title 5, *California Code of Regulations*, and Section 6109 of the Internal Revenue Code (26 U.S.C. 6109). The university uses the social security number to identify students and their records including identification for purposes of financial aid eligibility and disbursement and the repayment of financial aid and other debts payable to the institution. Also, the Internal Revenue Service (IRS) requires the university to file information returns that include the student's social security number and other information such as the amount paid for qualified tuition, related expenses, and interest on educational loans. This information is used by the IRS to help determine whether a student, or a person claiming a student as a dependent, may take a credit or deduction to reduce federal income taxes.

Students and applicants are issued a nine-digit ID number (RedID) for transactions that include accessing the SDSU Web-Portal, registering for classes, meal plans, using library services, using Blackboard, communicating with The Center for Human Resources, financial transactions, and all student services.

CSU Immunization Requirements

Entering CSU students are required to present proof of the following immunizations to the CSU campus they will be attending before the beginning of their first term of enrollment.

Measles, Mumps, and Rubella (MMR). Two (2) doses with first dose on or after 1st birthday; OR positive titer (laboratory evidence of immunity to disease).

Hepatitis B (Hep B). All new students who will be 18 years of age or younger at the start of their first term at a CSU campus must provide proof of full immunization against Hepatitis B before enrolling. Full immunization against Hepatitis B consists of three timed doses of vaccine over a minimum 4 to 6 months period. If you need further details, please consult Student Health Services at 619-594-5281 or visit <http://shs.sdsu.edu>.

Varicella (Chickenpox). Two (2) doses with first dose on or after 1st birthday; OR positive titer (laboratory evidence of immunity to disease) prior to enrollment.

Tetanus, Diphtheria, Pertussis (Tdap). One (1) dose after age 7. Meningococcal conjugate (Serogroups A, C, Y, & W-135): One (1) dose on or after 16 for all students and age 21 or younger.

Tuberculosis Screening/Risk Assessment. All incoming students must complete a Tuberculosis risk questionnaire. Incoming students who are at higher risk* for TB infection, as indicated by answering "yes" to any of the screening questions, should undergo either skin or blood testing for TB infection within one year of CSU entry.

*Higher risk include travel or living in Africa, South or Central America, Asia, Eastern Europe, and the Middle East; prior positive TB test; or exposure to someone with active TB disease.

The above are **not** admission requirements, but are required of students as conditions of enrollment in CSU.

For more information about the immunization requirements at SDSU, refer to <http://www.sdsu.edu/immunizations>.