

Academic Advising

Importance of Academic Advising

Completing the requirements for your degree in a timely manner requires planning. Academic advisers can help you develop your academic plan. Don't wait until you have a problem to see an adviser. Let the adviser help you prevent any problems. The sooner you make the decision about what your major will be, the better you can plan your academic program. There are many program choices available at SDSU. An adviser can assist you with this decision process. Choosing the major that is right for you and compatible with your life goals will enhance your academic success. Requirements, policies, and procedures may change from year to year. Advisers can clarify which changes may affect you and which will not.

Advising Services

- Understand advising tools and graduation requirements
- Develop an academic plan
- Evaluate transfer credit
- Choose or change a major
- Clear mathematics and writing requirements
- Remove probationary status to avoid disqualification
- File for graduation
- Prepare to enter a professional school (medical, dental, legal, etc.)
- Plan your next semester's schedule

Major Academic Plans (MAPs)

The MAPs website located at <http://www.sdsu.edu/mymap> was created to help students navigate the course requirements for their majors and complete degree requirements in a timely manner. Students may also access their Personal MAP at <http://www.sdsu.edu/portal>. The Major Academic Plans (MAPs) created for each major are not meant to encompass every major-specific requirement or a required sequencing of courses. Refer to this catalog for a complete description of requirements, including: course prerequisites, minimum grade requirements, unit limitations, and General Education approved courses and distribution requirements.

The MAPs will help you identify which General Education course will also fulfill a major preparation course requirement. They will also suggest sequencing to ensure you complete prerequisites prior to taking the higher-level course.

Questions about graduation requirements and General Education should be directed to the Academic Advising Center at 619-594-6668. The Academic Advising Center is located in Student Services West, Room 1551 (north of Conrad Prebys Aztec Student Union) and online at <http://www.sdsu.edu/advising>.

Student Responsibilities Regarding Advising

General Catalog. Know your catalog year (or years) for your General Education requirements and for your major requirements and be sure to access the online *SDSU General Catalog*. Provided you maintain your enrollment at SDSU, this catalog or these catalogs establish the requirements you must complete for graduation. Details regarding catalog rights are listed under Graduation Requirements.

Use your degree evaluation. Your online degree evaluation, available at <http://www.sdsu.edu/portal>, is a personalized document that provides a status report on your progress toward completing your graduation requirements. The degree evaluation outlines how your courses fulfill your General Education, major preparation, major, and other graduation requirements and shows which classes you can select to fulfill these requirements. Once you reach 90 units and apply for graduation, you will be sent an official graduation evaluation describing your remaining degree requirements. You can review your unofficial degree evaluation in

the WebPortal to ensure that you are on track to graduate within your desired time frame. Don't risk a delay in graduation due to a missing graduation requirement.

See your adviser regularly. Don't wait until you encounter a problem before seeing an adviser. Check your degree progress regularly.

Keep an advising file. Keep a personal copy of transcripts (official or unofficial) from each college or university you have attended in a file and bring it to your advising session. SDSU does not release copies of other schools' records. Evaluations, test scores, and other important academic information should also be kept in your personal advising file.

Plan your advising sessions during non-peak times. Advisers and advising centers are busiest during registration periods and the first weeks of classes. Avoid these busy advising times with a little planning. Faculty advisers (major advisers) are not always available during the summer months or between semesters.

File for graduation. Graduation is not automatic; you must apply to graduate during the stated graduation application periods. Filing early will assure a final graduation evaluation before your last semester of enrollment. It is recommended you file for graduation once you have passed 90 units. Visit <http://www.sdsu.edu/applytograduate>.

Seeing an Adviser

There are many types of advisers at SDSU. For general undergraduate advising regarding graduation requirements, General Education, competency requirements, probation and disqualification, and major selection, go to the Academic Advising Center, Student Services West, Room 1551, 619-594-6668.

Major/faculty advisers for each major are available to help you plan your upper division course schedule, and provide you with advice about career options and graduate school. For advising in your undergraduate or graduate major, contact the adviser or advising center assigned to your major and class level. A more detailed listing follows. A directory of SDSU academic advisers is available at <http://www.sdsu.edu/majoradvisers>.

Students in the Educational Opportunity Program needing advising should go to the Office of Educational Opportunity Programs/Ethnic Affairs, Student Services East, Room 2109, 619-594-6298.

For general requirements for master's or doctoral degrees (except for the major), contact the Division of Graduate Affairs, Student Services East, Room 1410, 619-594-5213.

For teaching credential advising, contact the College of Education, Office of Student Services (EBA-259). Teachers holding preliminary California credentials issued on the basis of programs completed at other universities or in other states, may secure program advising from the Office of Student Services, Education and Business Administration, Room 259, 619-594-6320.

For specialized advising such as preprofessional advising (pre-medical, prelaw, etc.), contact the adviser assigned to your pre-professional area. A detailed listing follows and can also be found at <http://www.sdsu.edu/preprof>.

New Student Orientation is conducted by the Office of New Student and Parent Programs, 619-594-1509, for new students (freshmen and transfers) and provides important pre-registration advising. Visit <http://www.sdsu.edu/orientation>.

Advising Centers

Academic Advising Center

Student Services West, Room 1551, 619-594-6668, FAX 619-594-4902, Monday through Thursday, 9 a.m. - 4 p.m.

The Academic Advising Center works with the university community to encourage and promote student learning in a welcoming and supportive environment. We clarify university policies, procedures, and requirements to ensure student retention and timely graduation. The center staff facilitates academic responsibility and competence by educating students to use resources effectively.

Advisers in the Academic Advising Center are available to help you understand SDSU graduation requirements, including General Education requirements and institutional policies and procedures. If you are undecided about a major, an adviser can help you develop an educational plan consistent with your life goals and objectives. Advisers can also connect you with important campus resources and services.

- Graduation Requirements
- General Education
- Undeclared Students
- University Academic Policies and Regulations
- Unofficial Evaluations
- Probation/Disqualification Advising

Educational Opportunity/Ethnic Affairs
 Student Services East, Room 2109, 619-594-6298
 Monday through Friday, 8 a.m. - 4 p.m.

PREPROFESSIONAL ADVISING

It is recommended that students contact their preprofessional adviser in their first semester at SDSU. Advisement for students planning to attend professional schools is available for the following programs:

Preaudiology	Speech, Language, and Hearing, Room 244.....	619-594-2714
Predental	Geology/Mathematics/Computer Science, Room 323	619-594-3030
Prelaw*	Adams Humanities, Room 4142.....	619-594-5050
Premedical	Geology/Mathematics/Computer Science, Room 323	619-594-3030
Preoccupational Therapy	Exercise and Nutritional Sciences, Room 331.....	619-594-5161
Preoptometry	Geology/Mathematics/Computer Science, Room 323	619-594-3030
Prepharmacy	Geology/Mathematics/Computer Science, Room 323	619-594-3030
Prephysical Therapy	Exercise and Nutritional Sciences, Room 359.....	619-594-5161
Prephysician Assistant	Geology/Mathematics/Computer Science, Room 323	619-594-3030
Prepodiatric Medicine	Geology/Mathematics/Computer Science, Room 323	619-594-3030
Presocial Work	Hepner Hall, Room 109	619-594-0780
Pre-Speech-Language Pathology	Speech, Language, and Hearing, Room 244.....	619-594-2714
Preveterinary Medicine	Geology/Mathematics/Computer Science, Room 323	619-594-3030

* Advisers in prelaw are not available during the summer months.

COLLEGE OF ARTS AND LETTERS

Assistant Dean	Arts and Letters, Room 202	619-594-6270
Africana Studies	Arts and Letters, Room 373.....	619-594-6531
American Indian Studies	Arts and Letters, Room 331.....	619-594-6991
Anthropology	Arts and Letters, Room 448	619-594-5527
Arabic	Storm Hall West, Room 214.....	619-594-5268
Asia Pacific Studies	Arts and Letters, Room 473.....	619-594-0931

Chicana and Chicano Studies	Arts and Letters, Room 348	619-594-6452
Chinese	Storm Hall West, Room 214.....	619-594-5268
Classics and Humanities	Arts and Letters, Room 662	619-594-5186
Comparative International Studies	Arts and Letters, Room 536	619-594-1654
Economics	Nasatir Hall, Room 329	619-594-1675
English and Comparative Literature	Arts and Letters, Room 226	619-594-5307
Filipino	Storm Hall West, Room 214.....	619-594-5268
European Studies (Minor)	Storm Hall, Room 224A.....	619-594-5111
French and Italian (Minor)	Storm Hall, Room 224A.....	619-594-5111
Geography	Storm Hall, Room 314	619-594-5437
German	Storm Hall, Room 224A.....	619-594-5111
Hebrew	Storm Hall West, Room 214.....	619-594-5268
History	Arts and Letters, Room 588	619-594-5262
International Business	Arts and Letters, Room 208	619-594-4505
International Security and Conflict Resolution	Storm Hall, Room 223B.....	619-594-3768
Japanese	Storm Hall West, Room 214.....	619-594-5268
Jewish Studies (Minor)	Arts and Letters, Room 662A.....	619-594-5338
Korean	Storm Hall West, Room 214.....	619-594-5268
Latin American Studies	Arts and Letters, Room 377.....	619-594-1103
Lesbian, Gay, Bisexual, and Transgender Studies	Arts and Letters, Room 317.....	619-594-6924
Linguistics and Asian/Middle Eastern Languages	Storm Hall West, Room 214.....	619-594-5268
Persian	Storm Hall West, Room 214.....	619-594-5268
Philosophy	Arts and Letters, Room 446	619-594-5263
Political Science	Nasatir Hall, Room 126.....	619-594-6244
Religious Studies	Arts and Letters, Room 662	619-594-5185
Rhetoric and Writing Studies	Storm Hall West, Room 141.....	619-594-6515
Russian and Central European Studies	Education and Business Administration, Room 304	619-594-5111
Social Science	Nasatir Hall, Room 126.....	619-594-6244
Sociology	Nasatir Hall, Room 224.....	619-594-4826
Spanish and Portuguese	Arts and Letters, Room 134.....	619-594-6588
Sustainability	Arts and Letters, Room 417.....	619-594-0978
Urban Studies	Storm Hall, Room 314	619-594-5437
Women's Studies	Arts and Letters, Room 346	619-594-6524

Academic Advising

FOWLER COLLEGE OF BUSINESS

Assistant Dean Education and Business Administration, Room 448.....	619-594-5828
Fowler Center for Student Success Education and Business Administration, Room 448.....	619-594-5828
Undergraduate: https://business.sdsu.edu/undergrad Accountancy Finance Financial Services General Business Information Systems International Business (See College of Arts and Letters) Management Marketing Real Estate	
Graduate Business Advising Office Education and Business Administration, Room 448.....	619-594-8073
Graduate website: https://business.sdsu.edu/grad/office MBA (various specializations) MS in Accountancy MS in Business Administration (various concentrations) MS in Information Systems MBA/MA in Latin American Studies MBA/Juris Doctorate	

COLLEGE OF EDUCATION

(Degrees, Credentials, and Certificate Programs)

Assistant Dean for Student Affairs Education and Business Administration, Room 346L.....	619-594-1426
Office for Student Success Education and Business Administration, Room 259.....	619-594-6320
Administrative, Rehabilitation and Postsecondary Education Education and Business Administration, Room 246.....	619-594-6115

Certificate Programs

Cognitive Disabilities Community College Teaching Institutional Research, Planning, and Assessment Psychiatric Rehabilitation Rehabilitation Administration Rehabilitation Counseling Rehabilitation Technology Workforce Education and Lifelong Learning Supported Employment and Transition Specialist	
*Child and Family Development Education and Business Administration, Room 259F (Undergraduate).....	619-594-7035
Room 403 (Graduate).....	619-594-5380

Certificate Program

Early Childhood – Transdisciplinary Education and Mental Health (EC-TEaMH)	
Counseling and School Psychology North Education, Room 187.....	619-594-6109

Service Credentials

Pupil Personnel Services School Counseling School Psychology	
Dual Language and English Learner Education Education and Business Administration, Room 248.....	619-594-5155
*Bilingual Multiple and Single Subject credentials Bilingual (Spanish) Special Education	
Educational Leadership North Education, Room 166.....	619-594-4063
Administrative Services Credential	
*Liberal Studies Education and Business Administration, Room 255.....	619-594-6131

Master's Programs See individual department listings	
Doctoral Programs See individual department listings	
Nursing (Health Services – School Nurse) Adams Humanities, Room 3133.....	619-594-5117
Social Work Hepner Hall, Room 119.....	619-594-0780
Pupil Personnel Services Child Welfare and Attendance School Social Work	
Special Education North Education, Room 70.....	619-594-6665
*Early Childhood Special Education Added Authorization	
Specialist Credentials *Early Childhood Special Education *Mild/Moderate Disabilities *Moderate/Severe Disabilities	
Certificate Programs Behavior Analysis Developing Gifted Potential	
Speech, Language, and Hearing Sciences Speech, Language, and Hearing, Room 244.....	619-594-4787
Bilingual (Spanish) Special Education Clinical-Rehabilitative Services	
Teacher Education Education and Business Administration, Room 255.....	619-594-6131
Reading and Literacy Added Authorization *Multiple Subject and Single Subject Reading and Literacy Leadership Specialist	

*Advising in Education and Business Administration, Room 259,
619-594-6320

COLLEGE OF ENGINEERING

Assistant Dean Engineering, Room 200B.....	619-594-5807
Aerospace Engineering Engineering, Room 308.....	619-594-6074
Civil, Construction, and Environmental Engineering Engineering, Room 424.....	619-594-6071
Electrical and Computer Engineering Engineering, Room 426.....	619-594-0967
Mechanical Engineering Engineering, Room 326.....	619-594-6067

COLLEGE OF HEALTH AND HUMAN SERVICES

Assistant Dean Education, Room 154.....	619-594-6151
Gerontology Hepner Hall, Room 133.....	619-594-3870
Exercise and Nutritional Sciences (Athletic Training, Foods and Nutrition, Kinesiology) Exercise and Nutritional Sciences, Room 359.....	619-594-5161
Nursing Adams Humanities, Room 3133.....	619-594-5117
Public Health Hardy Tower, Room 109.....	619-594-5803
Social Work Hepner Hall, Room 133.....	619-594-3870
Speech, Language, and Hearing Sciences Speech, Language, and Hearing, Room 244.....	619-594-2714

COLLEGE OF PROFESSIONAL STUDIES AND FINE ARTS

Assistant Dean*	619-594-2111
Aerospace Studies (Minor) Exercise and Nutritional Sciences, Room 385	619-594-5550
Art and Design Art, Room 509	619-594-2850
Communication and Health Communication Communication, Room 240	619-594-3444
Dance Music 112	jalter@sdsu.edu
Hospitality and Tourism Management (Hospitality and Recreation)*	619-594-5110
International Studies (Minor)*	619-594-4633
International Security and Conflict Resolution Storm Hall, Room 223B	619-594-3768
Journalism and Media Studies*	619-594-5145
Learning Design and Technology* Distance Education Certificate Instructional Design Certificate Instructional Technology Certificate	ldt@sdsu.edu
Military Science (Minor) Exercise and Nutritional Sciences, Room 451	619-594-4943
Music Music, Room 112	619-594-1779
Bachelor of Arts in Music Minors Music Education Professional Studies	619-594-6031
Music, Room 241 Entrepreneurship and Business Global Composition Jazz Studies Music Recording Technology and Audio Design Performance	619-594-6045
Naval Science (Minor) Communication, Room 130	619-594-1134
Public Affairs (Criminal Justice, Public Administration)*	619-594-6084
Theatre, Television, and Film Dramatic Arts, Room 204	619-594-4936

*Office locations are subject to change due to construction. Check the website at <http://psfa.sdsu.edu> for current office locations.

COLLEGE OF SCIENCES

Assistant Dean Geology/Mathematics/Computer Science, Room 321	619-594-5350
Director of Advising Geology/Mathematics/Computer Science, Room 604	619-594-5142
Astronomy Physics, Room 131	619-594-6240
Biology Life Sciences, Room 135	619-594-6442
Cellular and Molecular Clinical Laboratory Science Ecology Evolutionary Biology Marine Biology Microbiology Zoology	
Chemistry and Biochemistry (Chemical Physics) Geology/Mathematics/Computer Science, Room 209	619-594-5595
Computer Science Geology/Mathematics/Computer Science, Room 413	619-594-6191
Environmental Sciences Geology/Mathematics/Computer Science, Room 237	619-594-5587
Geological Sciences Geology/Mathematics/Computer Science, Room 237	619-594-5586

General Geology Engineering Geology Environmental Geosciences Geophysics Hydrogeology Paleontology Oceanography (Minor)	
Health Professions Advising Geology/Mathematics/Computer Science, Room 323	619-594-3030
International Security and Conflict Resolution Storm Hall, Room 223B	619-594-3768
Mathematics and Statistics Geology/Mathematics/Computer Science, Room 413	619-594-6191
Oceanography (Minor), Geology/Mathematics/Computer Science, Room 237	619-594-5586
Physics (Chemical Physics) Physics, Room 131	619-594-6240
Psychology Advising Center Life Sciences, Room 105	619-594-5412
Student Success Center Geology/Mathematics/Computer Science, Room 429	619-594-1116

DIVISION OF ACADEMIC ENGAGEMENT AND STUDENT ACHIEVEMENT

Assistant Dean, Administration, Room 220	619-594-5842
Also advising in: Compact Scholars Program	619-594-3810
Interdisciplinary Studies in Three Departments	619-594-7715
Undeclared Students	619-594-7715
Weber Honors College	619-594-8071

DIVISION OF GRADUATE AFFAIRS

Assistant Dean Student Services East, Room 1410	619-594-5213
Monday – Friday, 8 a.m. – 4:30 p.m. Advisement concerning general requirements (except for the major) and administers the Interdisciplinary Studies master’s degree. A departmental graduate adviser is available in all programs offering graduate degrees.	

SDSU IMPERIAL VALLEY

It is recommended that SDSU Imperial Valley students see an adviser prior to registration each semester. Call 760-768-5512 to schedule appointments with the advisers listed below. The following advisers correspond to the various majors and programs.

Undergraduate Division of Student Affairs

Criminal Justice, English, Student Ability Success Center Norma Aguilar	760-768-5637
History, Liberal Studies, Social Science Americo Yacopi	760-768-5503
International Business, Public Administration, Spanish Aracely Bojorquez	760-768-5506
Latin American Studies, Mathematics Miguel Rahiotis	760-768-5598
Nursing Helina H. Hoyt	760-768-5680
Psychology, Imperial Valley University Partnership (IVUP), Student Ability Success Center Barbara B. Romero	760-768-5509

Graduate

M.A. in Education Beatriz Wong	760-768-5551
M.S. in Nursing – Concentration in Nursing Leadership in Health Care Systems Beverly A. Carlson	619-594-2766
Teacher Education, Division of Education Beatriz Wong	760-768-5551