Academic Advising

Importance of Academic Advising
Completing the requirements for your degree in a timely manner requires planning. Academic advisers can help you develop your academic plan. Don’t wait until you have a problem to see an adviser. Let the adviser help you prevent any problems. The sooner you make the decision about what your major will be, the better you can plan your academic program. There are many program choices available at SDSU. An adviser can assist you with this decision process. Choosing the major that is right for you and compatible with your life goals will enhance your academic success. Requirements, policies, and procedures may change from year to year. Advisers can clarify which changes may affect you and which will not.

Advising Services
- Understand advising tools and graduation requirements
- Develop an academic plan
- Evaluate transfer credit
- Choose or change a major
- Clear mathematics and writing requirements
- Remove probationary status to avoid disqualification
- File for graduation
- Prepare to enter a professional school (medical, dental, legal, etc.)
- Plan your next semester’s schedule

Major Academic Plans (MAPs)
The MAPs website located at http://www.sdsu.edu/mymap was created to help students navigate the course requirements for their majors and complete degree requirements in a timely manner. Students may also access their Personal MAP at http://www.sdsu.edu/portal. The Major Academic Plans (MAPs) created for each major are not meant to encompass every major-specific requirement or a required sequencing of courses. Refer to this catalog for a complete description of requirements, including: course prerequisites, minimum grade requirements, unit limitations, and General Education approved courses and distribution requirements.

The MAPs will help you identify which General Education course will also fulfill a major preparation course requirement. They will also suggest sequencing to ensure you complete prerequisites prior to taking the higher-level course. Questions about graduation requirements and General Education should be directed to the Academic Advising Center at 619-594-6668. The Academic Advising Center is located in Student Services West, Room 1551 (north of Conrad Prebys Aztec Student Union) and online at http://www.sdsu.edu/advising.

Student Responsibilities Regarding Advising
Purchase a General Catalog. Know your catalog year (or years) for your General Education requirements and for your major requirements and be sure you have a copy of this catalog. Provided you maintain your enrollment at SDSU, this catalog or these catalogs establish the requirements you must complete for graduation. Details regarding catalog rights are listed under Graduation Requirements in this section of the catalog.

Use your degree evaluation. Your online degree evaluation, available at http://www.sdsu.edu/portal, is a personalized document that provides a status report on your progress toward completing your graduation requirements. The degree evaluation outlines how your courses fulfill your General Education, major preparation, major, and other graduation requirements and shows which classes you can select to fulfill these requirements. Once you reach 90 units and apply for graduation, you will be sent an official graduation evaluation describing your remaining degree requirements. You can review your unofficial degree evaluation in the WebPortal to ensure that you are on track to graduate within your desired time frame. Don’t risk a delay in graduation due to a missing graduation requirement.

See your adviser regularly. Don’t wait until you encounter a problem before seeing an adviser. Check your degree progress regularly.

Advising
- Keep an advising file. Keep a personal copy of transcripts (official or unofficial) from each college or university you have attended in a file and bring it to your advising session. SDSU does not release copies of other schools’ records. Evaluations, test scores, and other important academic information should also be kept in your personal advising file.
- Plan your advising sessions during non-peak times. Advisers and advising centers are busiest during registration periods and the first weeks of classes. Avoid these busy advising times with a little planning. Faculty advisers (major advisers) are not always available during the summer months or between semesters.
- File for graduation. Graduation is not automatic; you must apply to graduate during the stated graduation application periods. Filing early will assure a final graduation evaluation before your last semester of enrollment. It is recommended you file for graduation once you have passed 90 units. Visit http://www.sdsu.edu/applytograduate.

Seeing an Adviser
There are many types of advisers at SDSU. For general undergraduate advising regarding graduation requirements, General Education, competency requirements, probation and disqualification, and major selection, go to the Academic Advising Center, Student Services West, Room 1551, 619-594-6668.

Major/faculty advisers for each major are available to help you plan your upper division course schedule, and provide you with advice about career options and graduate school. For advising in your undergraduate or graduate major, contact the adviser or advising center assigned to your major and class level. A more detailed listing follows. A directory of SDSU academic advisers is available at http://www.sdsu.edu/academic-advisors.

Students in the Educational Opportunity Program needing advising should go to the Office of Educational Opportunity Programs/Ethnic Affairs, Student Services East, Room 2109, 619-594-6298.

For general requirements for master’s or doctoral degrees (except for the major), contact the Division of Graduate Affairs, Student Services East, Room 4140, 619-594-5213.

For teaching credential advising, contact the College of Education, Office of Student Services (EBA-259). Teachers holding preliminary California credentials issued on the basis of programs completed at other universities or in other states, may secure program advising from the Office of Student Services, Education and Business Administration, Room 259, 619-594-6320.

For specialized advising such as preprofessional advising (pre-medical, prelaw, etc.), contact the adviser assigned to your pre-professional area. A detailed listing follows and can also be found at http://www.sdsu.edu/preprof.

New Student Orientation is conducted by the Office of New Student and Parent Programs, 619-594-1509, for new students (freshmen and transfers) and provides important pre-registration advising. Visit http://www.sdsu.edu/orientation.

Advising Centers
Academic Advising Center
Student Services West, Room 1551, 619-594-6668, FAX 619-594-4902, Monday through Thursday, 9 a.m. - 4 p.m.

The Academic Advising Center works with the university community to encourage and promote student learning in a welcoming and supportive environment. We clarify university policies, procedures, and requirements to ensure student retention and timely graduation. The center staff facilitates academic responsibility and competence by educating students to use resources effectively.
Advisers in the Academic Advising Center are available to help you understand SDSU graduation requirements, including General Education requirements and institutional policies and procedures. If you are undecided about a major, an adviser can help you develop an educational plan consistent with your life goals and objectives. Advisers can also connect you with important campus resources and services.

- Graduation Requirements
- General Education
- Undeclared Students
- University Academic Policies and Regulations
- Unofficial Evaluations
- Probation/Disqualification Advising

Educational Opportunity/Ethnic Affairs
Student Services East, Room 2109, 619-594-6298
Monday through Friday, 8 a.m. - 4 p.m.

**PREPROFESSIONAL ADVISING**

It is recommended that students contact their preprofessional adviser in their first semester at SDSU. Advisement for students planning to attend professional schools is available for the following programs:

- Preadential
- Geology/Mathematics/Computer Science, Room 323 ........................................... 619-594-3030
- Prelaw*
  - Adams Humanities, Room 4142 ................................................................. 619-594-5050
- Premedical
  - Geology/Mathematics/Computer Science, Room 323 ........................................... 619-594-3030
- Preoccupational Therapy
  - Exercise and Nutritional Sciences, Room 331 ............................................. 619-594-5161
- Preoptometry
  - Geology/Mathematics/Computer Science, Room 323 ........................................... 619-594-3030
- Prepharmacy
  - Geology/Mathematics/Computer Science, Room 323 ........................................... 619-594-3030
- Prephysical Therapy
  - Exercise and Nutritional Sciences, Room 331 ............................................. 619-594-5161
- Prephysician Assistant
  - Geology/Mathematics/Computer Science, Room 323 ........................................... 619-594-3030
- Prepediatric Medicine
  - Geology/Mathematics/Computer Science, Room 323 ........................................... 619-594-3030
- Presocial Work
  - Hepner Hall, Room 109 ...................................................................................... 619-594-0780
- Preveterinary Medicine
  - Geology/Mathematics/Computer Science, Room 323 ........................................... 619-594-3030

* Advisers in prelaw are not available during the summer months.

**COLLEGE OF ARTS AND LETTERS**

Assistant Dean
Arts and Letters, Room 202 ...................................................................................... 619-594-6270

Africana Studies
Arts and Letters, Room 373 ...................................................................................... 619-594-6531

American Indian Studies
Arts and Letters, Room 331 ...................................................................................... 619-594-6991

Anthropology
Arts and Letters, Room 448 ...................................................................................... 619-594-5527

Arabic
Storm Hall West, Room 214 ...................................................................................... 619-594-5268

Asian Pacific Studies
Arts and Letters, Room 473 ...................................................................................... 619-594-0931

Chicana and Chicano Studies
Arts and Letters, Room 348 ...................................................................................... 619-594-6452

Chinese
Storm Hall West, Room 214 ...................................................................................... 619-594-5268

Classics and Humanities
Arts and Letters, Room 662 ...................................................................................... 619-594-5186

Comparative International Studies
Arts and Letters, Room 536 ...................................................................................... 619-594-1654

Economics
Nasatir Hall, Room 329 ...................................................................................... 619-594-1675

English and Comparative Literature
Arts and Letters, Room 226 ...................................................................................... 619-594-5307

Filipino
Storm Hall West, Room 214 ...................................................................................... 619-594-5268

European Studies (Minor)
Storm Hall, Room 224A ...................................................................................... 619-594-5111

French and Italian (Minor)
Storm Hall, Room 224A ...................................................................................... 619-594-5111

Geography
Storm Hall, Room 314 ...................................................................................... 619-594-5437

German
Storm Hall, Room 224A ...................................................................................... 619-594-5111

Hebrew
Storm Hall West, Room 214 ...................................................................................... 619-594-5268

History
Arts and Letters, Room 588 ...................................................................................... 619-594-5262

International Business
Arts and Letters, Room 208 ...................................................................................... 619-594-4505

International Security and Conflict Resolution
Storm Hall, Room 223B ...................................................................................... 619-594-3768

Japanese
Storm Hall West, Room 214 ...................................................................................... 619-594-5268

Jewish Studies (Minor)
Arts and Letters, Room 662A ...................................................................................... 619-594-5338

Korean
Storm Hall West, Room 214 ...................................................................................... 619-594-5268

Latin American Studies
Arts and Letters, Room 377 ...................................................................................... 619-594-1103

Lesbian, Gay, Bisexual, and Transgender Studies
Arts and Letters, Room 317 ...................................................................................... 619-594-6662

Linguistics and Asian/Middle Eastern Languages
Storm Hall West, Room 214 ...................................................................................... 619-594-5268

Persian
Storm Hall West, Room 214 ...................................................................................... 619-594-5268

Philosophy
Arts and Letters, Room 446 ...................................................................................... 619-594-5263

Political Science
Nasatir Hall, Room 126 ...................................................................................... 619-594-6244

Religious Studies
Arts and Letters, Room 662 ...................................................................................... 619-594-5185

Rhetoric and Writing Studies
Storm Hall West, Room 141 ...................................................................................... 619-594-6515

Russian and Central European Studies
Education and Business Administration, Room 304 ...................................................................................... 619-594-5111

Social Science
Nasatir Hall, Room 126 ...................................................................................... 619-594-6244

Sociology
Nasatir Hall, Room 224 ...................................................................................... 619-594-4826

Spanish and Portuguese
Arts and Letters, Room 134 ...................................................................................... 619-594-6588

Sustainability
Arts and Letters, Room 417 ...................................................................................... 619-594-0978

Urban Studies
Storm Hall, Room 314 ...................................................................................... 619-594-5437

Women’s Studies
Arts and Letters, Room 346 ...................................................................................... 619-594-6524
Academic Advising

FOWLER COLLEGE OF BUSINESS

Assistant Dean
Education and Business Administration, Room 448 ........................................... 619-594-5828

Fowler Center for Student Success
Education and Business Administration, Room 448 ........................................... 619-594-5828

Undergraduate: https://business.sdsu.edu/undergrad

Accountancy
Finance
Financial Services
General Business
Information Systems
International Business (See College of Arts and Letters)
Management
Marketing
Real Estate

Graduate Business Advising Office
Education and Business Administration, Room 448 ........................................... 619-594-8073

Graduate website: https://business.sdsu.edu/grad/office

MBA (various specializations)
M.S. in Accountancy
M.S. in Business Administration (various concentrations)
M.S. in Information Systems
MBA/MA in Latin American Studies
MBA/Juris Doctorate

COLLEGE OF EDUCATION

(Degrees, Credentials, and Certificate Programs)

Assistant Dean for Student Affairs
Education and Business Administration, Room 346 ........................................... 619-594-1426

Office of Student Services
Education and Business Administration, Room 259 ........................................... 619-594-6320

Administrative, Rehabilitation and Postsecondary Education
Education and Business Administration, Room 246 ........................................... 619-594-6115

Certificate Programs

Cognitive Disabilities
Community College Teaching
Institutional Research, Planning, and Assessment
Psychiatric Rehabilitation
Rehabilitation Administration
Rehabilitation Counseling
Rehabilitation Technology
Workforce Education and Lifelong Learning
Supported Employment and Transition Specialist

*Child and Family Development
Education and Business Administration, Room 259F (Undergraduate) ................. 619-594-7035
Room 403 (Graduate) ......................................................................................... 619-594-5380

Certificate Program

Early Childhood – Transdisciplinary Education and Mental Health (EC–TEaMH)
Counseling and School Psychology
North Education, Room 187 ............................................................................... 619-594-6109

Service Credentials

Pupil Personnel Services
School Counseling
School Psychology
Dual Language and English Learner Education
Education and Business Administration, Room 248 ........................................... 619-594-5155

*Liberal Studies
Education and Business Administration, Room 255 ........................................... 619-594-6131

Master’s Programs
See individual department listings

Doctoral Programs
See individual department listings

Nursing (Health Services – School Nurse)
Adams Humanities, Room 313 ......................................................................... 619-594-5117

Social Work
Hepner Hall, Room 119 ................................................................................... 619-594-0780

Pupil Personnel Services
Child Welfare and Attendance
School Social Work

Special Education
North Education, Room 70 ............................................................................... 619-594-6665

*Early Childhood Special Education Added Authorization

Specialist Credentials

*Early Childhood Special Education Added Authorization

*Mild/Moderate Disabilities

*Moderate/Severe Disabilities

Certificate Programs

Behavior Analysis
Developing Gifted Potential

Speech, Language, and Hearing Sciences

Speech, Language, and Hearing, Room 244 .................................................... 619-594-4787

Bilingual (Spanish) Special Education

Clinical-Rehabilitative Services

Teacher Education

Education and Business Administration, Room 255 ........................................... 619-594-6131

Reading and Literacy Added Authorization

*Multiple Subject and Single Subject

Reading and Literacy Leadership Specialist

COLLEGE OF ENGINEERING

Assistant Dean
Engineering, Room 200B ................................................................................. 619-594-5807

Aerospace Engineering
Engineering, Room 308 .................................................................................. 619-594-6074

Civil, Construction, and Environmental Engineering
Engineering, Room 242 .................................................................................. 619-594-6071

Electrical and Computer Engineering
Engineering, Room 426 .................................................................................. 619-594-0967

Mechanical Engineering
Engineering, Room 326 .................................................................................. 619-594-6067

COLLEGE OF HEALTH AND HUMAN SERVICES

Assistant Dean

Education, Room 154 ......................................................................................... 619-594-6151

Gerontology
Hepner Hall, Room 133 ..................................................................................... 619-594-6259

Exercise and Nutritional Sciences
(Athletic Training, Foods and Nutrition, Kinesiology)
Exercise and Nutritional Sciences, Room 359 .............................................. 619-594-5161

Nursing
Adams Humanities, Room 313 ......................................................................... 619-594-5117

Public Health

Hardy Tower, Room 109 .................................................................................... 619-594-1623

Social Work
Hepner Hall, Room 133 ..................................................................................... 619-594-6259

Speech, Language, and Hearing Sciences
Speech, Language, and Hearing, Room 244 .................................................... 619-594-4787
COLLEGE OF PROFESSIONAL STUDIES
AND FINE ARTS
Assistant Dean
Professional Studies and Fine Arts, Room 212 619-594-2111

Aerospace Studies (Minor)
Exercise and Nutritional Sciences, Room 385 619-594-5550
Art and Design
Art, Room 509 619-594-2850
Communication and Health Communication
Communication, Room 240 619-594-3444
Hospitality and Tourism Management
(Hospitality and Recreation)
Professional Studies and Fine Arts, Room 436B 619-594-5110
International Studies (Minor)
Professional Studies and Fine Arts, Room 231 619-594-4633
International Security and Conflict Resolution
Storm Hall, Room 223B 619-594-3768
Journalism and Media Studies
Professional Studies and Fine Arts, Room 366 619-594-5145
Learning Design and Technology
Professional Studies and Fine Arts, Room 361 619-594-5450
Distance Education Certificate
Instructional Design Certificate
Instructional Technology Certificate
Military Science (Minor)
Exercise and Nutritional Sciences, Room 451 619-594-4943
Music and Dance
Music, Room 111 619-594-6032
Naval Science (Minor)
Communication, Room 130 619-594-1134
Public Affairs (Criminal Justice, Public Administration)
Professional Studies and Fine Arts, Room 100 619-594-6084
Theatre, Television, and Film
Dramatic Arts, Room 204 619-594-4936

COLLEGE OF SCIENCES
Assistant Dean
Geology/Mathematics/Computer Science, Room 321 619-594-5350
Director of Advising
Geology/Mathematics/Computer Science, Room 604 619-594-5142
Astronomy
Physics, Room 131 619-594-6240
Biology
Life Sciences, Room 135 619-594-6442
Cellular and Molecular
Clinical Laboratory Science
Ecology
Evolutionary Biology
Marine Biology
Microbiology
Zoology
Chemistry and Biochemistry (Chemical Physics)
Geology/Mathematics/Computer Science, Room 209 619-594-5595
Computer Science
Geology/Mathematics/Computer Science, Room 413 619-594-6191
Environmental Sciences
Geology/Mathematics/Computer Science, Room 237 619-594-5587
Geological Sciences
Geology/Mathematics/Computer Science, Room 237 619-594-5586
General Geology
Engineering Geology
Environmental Geosciences
Geophysics
Hydrogeology
Paleontology
Oceanography (Minor)

Health Professions Advising
Geology/Mathematics/Computer Science, Room 323 619-594-3030
International Security and Conflict Resolution
Storm Hall, Room 223B 619-594-3768
Mathematics and Statistics
Geology/Mathematics/Computer Science, Room 413 619-594-6191
Oceanography (Minor), Geology/Mathematics/Computer Science, Room 237 619-594-5586
Physics (Chemical Physics)
Physics, Room 131 619-594-6240
Psychology Advising Center
Life Sciences, Room 105 619-594-5412
Student Success Center
Geology/Mathematics/Computer Science, Room 429 619-594-1116

DIVISION OF ACADEMIC ENGAGEMENT AND STUDENT ACHIEVEMENT
Assistant Dean, Administration, Room 220 619-594-5842
Also advising in:
Compact Scholars Program 619-594-3810
Interdisciplinary Studies in Three Departments 619-594-7715
Undeclared Students 619-594-7715
Weber Honors College 619-594-8071

DIVISION OF GRADUATE AFFAIRS
Assistant Dean
Student Services East, Room 1410 619-594-5213
Monday – Friday, 8 a.m. – 4:30 p.m.
Advisement concerning general requirements (except for the major) and administers the Interdisciplinary Studies master’s degree. A departmental graduate adviser is available in all programs offering graduate degrees.

SDSU IMPERIAL VALLEY
It is recommended that SDSU Imperial Valley students see an adviser prior to registration each semester. Call 760-768-5512 to schedule appointments with the advisers listed below.
The following advisers correspond to the various majors and programs.

Undergraduate Division of Student Affairs
Criminal Justice, English, Student Ability Success Center
Norma Aguilar 760-768-5637
History, Liberal Studies, Social Science
Americo Yacopi 760-768-5503
International Business, Public Administration, Spanish
Aracely Bojorquez 760-768-5506
Latin American Studies, Mathematics
Miguel Rahiots 760-768-5598
Nursing
Helina H. Hoyt 760-768-5680
Psychology, Imperial Valley University Partnership (IVUP), Student Ability Success Center
Barbara B. Romero 760-768-5509

Graduate
M.A. in Education
Beatriz Wong 760-768-5551
M.S. in Nursing – Concentration in Nursing Leadership in Health Care Systems
Beverly A. Carlson 619-594-2766
Teacher Education, Division of Education
Beatriz Wong 760-768-5551