

Student Services

Division of Student Affairs

The Division of Student Affairs is a student-centered partner in the SDSU learning community. Education is enhanced, both inside and outside of the classroom, through high-impact programs, and services that advance student learning, development, and success.

The division facilitates the academic success, personal growth, and well-being of all students. Student Affairs transitions and connects students to the university and to their future, building communities that foster progress toward degree completion, and lifelong Aztec affinity.

The Division of Student Affairs consists of:

- Assessment and Research
- Career Services
- Center for Intercultural Relations
- Compact for Success and Collaborative Programs
- Counseling & Psychological Services
- Educational Opportunity Programs/Ethnic Affairs (EOP)
- Financial Aid and Scholarships
- Health Promotion
- International Student Center/SDSU Study Abroad
- New Student and Parent Programs
- Ombudsman
- Residential Education
- Student Disability Services
- Student Health Services
- Student Life & Leadership
- Student Rights and Responsibilities
- Testing Services

Career Services

Student Services East, Room 1200

619-594-6851

<http://career.sdsu.edu>

Career Services is the central campus resource for career development and employment opportunities. The center provides a full range of programming, resources, and opportunities that support student success. Primary services and resources include the following:

Career Development and Guidance

Career counselors and other center staff support the career development and success of students, guiding them on topics that range from choosing a major, to locating and applying for internships, to identifying mentors, to finding summer jobs and full-time employment. They also work with students to assess their professional strengths, to develop skills such as resume writing and job interviewing, and to connect students to professional communities. Students receive additional guidance in areas such as managing the use of online resources, relevant social media, and connecting to alumni and other professionals.

Aztec Career Connection

Students develop successful careers by having an online presence. Career Services provides SDSU students with Aztec Career Connection, the SDSU online portal for identifying and pursuing employment opportunities. Aztec Career Connection can be found by visiting the Career Services homepage at <http://career.sdsu.edu>. This robust resource lists many jobs, internships, and on-campus interviewing opportunities. It also provides outstanding online resources for career development. These exclusive online resources include:

- TypeFocus – career assessment and planning;
- BigInterview – practice interviewing;
- Going Global – a resource for working abroad;
- Strong Interest Inventory – career assessment (fee-based).

To register on Aztec Career Connection, students use their SDSU RedID number as their username and their SDSU WebPortal password.

Internships, Mentorships, and Employment Opportunities

Career Services serves as the central campus resource for internships and mentorships. The center partners with academic departments, employers, and alumni to provide information about for-credit and other internship opportunities. Each semester, Career Services

also offers a series of internship workshops and partners with the Office of Alumni Engagement to provide mentorship opportunities via the Aztec Mentor Program (AMP). AMP matches students with alumni and other professionals to strengthen career exploration, job readiness, and professional networking. The career center also works with campus partners to provide information about student-to-student mentoring opportunities. Additionally, Career Services manages a centralized resource to apply and interview for full-time jobs, and internships via on-campus interviewing. The center hosts employer information sessions, networking events, and professional workshops where students can learn about an array of industries and occupations while interacting directly with recruiters. The center also offers signature programming for current topics such as security clearance and emerging industries.

Career Fairs and On-Campus Interviews

Career Services provides career fairs throughout each academic year. These fairs range in size and scope, addressing a variety of fields to include business, education, engineering, government, and non-profit. Students can visit Aztec Career Connection for a schedule of events. In addition to career fairs, Career Services brings employers to campus throughout the year to conduct on-campus interviews. On-campus interviews provide a unique opportunity for SDSU students to meet employers on campus at Career Services and interview for full-time and internship opportunities. On-campus interviewing gives students a competitive advantage in their job searches.

Career Resource Room

Career Services offers students a space in which to explore career options. In the Career Resource Room, computer stations provide access to assessments, Aztec Career Connection and software for developing resumes and other professional correspondence. This room also holds numerous print publications on career topics such as what jobs are available to students with a variety of majors, how to develop a resume, how to prepare for and seek employment in any number of specific industries, and what options exist for graduate and professional schools. Reading and working spaces allow students to use many resources and interact with student assistants and peer advisers in the center.

Campus Connections

Career Services leverages campus contacts to empower students and strengthen the SDSU community. Career Services partners with on-campus areas, such as academic internship coordinators, college faculty, Residential Education, Student Disability Services, Student Life and Leadership, Academic Advising, Associated Students, and the Alumni Association. WorkAbility IV is an award-winning partnership with Student Disability Services and the State Department of Rehabilitation. This service provides career-focused support to qualified students. Visit Career Services or Student Disability Services to learn more.

Career Placement

Career Services may furnish, upon request, information about the employment of students who graduate from programs or courses of study preparing students for a particular career field. Any such data provided must be in a form that does not allow for the identification of any individual student. This information includes data concerning the average starting salary and the percentage of previously enrolled students who obtained employment. The information may include data collected from either graduates of the campus or graduates of all campuses in the California State University system.

Visit the Career Center

Career Services is open 8 a.m. to 4:30 p.m., Monday through Friday. Students can call or stop by to schedule individual appointments with career counselors. Fast-15 walk-in appointments are held daily. Visit the center's website for current schedule information. SDSU alumni are invited to attend career fairs, but other services to alumni may be fee-based. For more information, please contact Career Services.

Center for Intercultural Relations

Conrad Prebys Aztec Student Union, Room 250

619-594-7057

<http://studentaffairs.sdsu.edu/intercultural>

The Center for Intercultural Relations researches, designs, and implements unique programs that promote the appreciation of cultural diversity and fosters intercultural and cross-cultural understanding.

The center provides programs and services that support the academic mission of the university by enhancing the educational, personal, cultural, and social development of students. Intercultural Relations strives to build positive advocacy and collaborative relationships with the general student body with special emphasis towards underrepresented student populations.

Programs and services expand students' cultural horizons and honor their respective cultural experiences. Intercultural Relations works in conjunction with university colleges and departments to conduct programs related to recruitment, orientation, retention, and graduation of students. The center also offers programs and workshops on academic, personal, professional, and cultural development, all of which support student success at SDSU.

- **Pride Center at SDSU** – creates, strengthens, and sustains an affirming, inclusive, open, and safe gathering space for persons of all gender and sexual identities and their allies. It also facilitates awareness, campuswide education, dialogue, and research on issues related to sexuality and gender. The center addresses the needs of students who may experience disenfranchisement, discrimination, harassment, or other barriers to student success as a result of their gender identity, sexual orientation, or expression. For more information, visit <http://pridecenter.sdsu.edu>.
- **Women's Resource Center (WRC)** – is dedicated to creating a women's-centered space that connects students to campus and community resources, creates and facilitates educational programs and events, empowers student voices, and provides support and advocacy. The center focuses on issues related to feminism, gender equity, sexual violence, health and wellness, leadership development, identity exploration, and social change. For more information, visit <http://www.sdsu.edu/wrc>.

Compact for Success and Collaborative Programs

Student Services East, Room 2109

619-594-3685

<http://compactforsuccess.sdsu.edu>

San Diego State University partners with the Sweetwater Union High School District (SUHSD) to promote a program that brings educational opportunities to Sweetwater graduates.

The partnership involves SUHSD teachers working side-by-side with SDSU faculty to examine the rigor and alignment of English and mathematics course offerings and designs a school curriculum that meets specific requirements for college admissions.

Students participating in the Compact for Success program focus on meeting five benchmarks. These students would be guaranteed admission to SDSU.

The Compact for Success officially launched in 2000, with the first group of seventh grade students enrolled in the program. In fall 2006, 203 of these students began their freshman year at SDSU. Today, the nationally recognized, award-winning program has increased Sweetwater's college-going population by 120 percent.

The primary elements of the program are to:

- Institute academic rigor in the secondary schools that will better prepare students to be college-ready;
- Provide guaranteed admission to SDSU upon successful completion of the required benchmarks;
- Provide support to Compact Scholars and other SUHSD students so they can be successful at SDSU;
- Provide financial aid to Compact Scholars who are eligible.

The Compact for Success shows students the path they need to follow to attend a college or university and to provide the support necessary to assure success at SDSU.

Counseling & Psychological Services (C&PS)

Calpulli Center, Room 4401

619-594-5220

<http://studentaffairs.sdsu.edu/cps/>

Counseling & Psychological Services (C&PS) provides a variety of services to enrolled SDSU students. Students interested in services should call to consult with a therapist for recommendations. These confidential services are covered by the student health fee.

The Center for Well-Being offers resources designed to help students help themselves. Several stations are set up to promote health and personal growth to include hands-on activities that promote relaxation and stress reduction. The center has a small library of self-help books and can be a relaxing place to spend time. The alpha chamber egg chair and massage chair provide environments where students experience deep relaxation.

C&PS groups and workshops address issues common to many university students. As appropriate, students are encouraged to participate in these interactive and dynamic forums:

- Alcoholics Anonymous;
- C.O.P.E. (Cultivating Optimal Personal Experiences);
- Healthy Emotional Living;
- LGBTQ Support Group;
- Living with Loss;
- Mindfulness Meditation;
- Students in the Helping Professions;
- TLC (transfer students, students living off campus, and commuter students support group);
- Women's Empowerment Group;
- Various single servings workshops.

Crisis intervention services are available at C&PS for students who are in need of immediate assistance because of a severe emotional crisis that may be life threatening or otherwise require immediate attention. Examples of urgent situations may include: being a recent victim of assault, grieving the recent death of a friend or family member, or thinking about suicide. After hours and weekend emergency assistance can be obtained through the San Diego Access & Crisis Line at 888-724-7240 (administered by the County of San Diego).

Other services available at C&PS include:

- ASPIRE – individualized program designed for students to deal with substance use;
- Biofeedback computer/technology-based, four-session intervention for anxiety reduction;
- Bounce Back – one unit, semester-long course designed to help students on academic probation;
- Individual, couple, and family counseling;
- Successful Community Living – workshop designed around themes of community and civility;
- Web resources – anxiety, assessment tools and intervention for alcohol and other substance use, depression, disordered eating, music to assist with regulated, diaphragmatic breathing, relationships, stress, and trauma.

Educational Opportunity Program/ Ethnic Affairs (EOP)

Student Services East, Room 2109

(619) 594-6298

E-mail: eop-sdsu@mail.sdsu.edu

<http://eop.sdsu.edu>

The Educational Opportunity Program/Ethnic Affairs (EOP) is an undergraduate program designed to admit, retain, and graduate historically low income and first generation college students. Eligible first time freshman and transfer students must be California residents and can only be admitted into the program prior to their first semester of attendance at SDSU. The program provides support to students who have the interest and motivation to obtain a college education, but who have not been able to realize their full potential due to economic or educational factors.

Support services are provided throughout the students' undergraduate studies and are designed to ensure academic success. Comprehensive student services provided include outreach and recruitment; preadmission counseling; transitional programs (Summer Bridge and Transfer Bridge); academic advising; probation and disqualification counseling; career guidance; individual tutoring; writing and mathematics laboratories; academic skills and personal development

workshops; mentoring; intensive support for former foster and homeless youth; transitional support classes; and an EOP grant. EOP advocates for multi- and cross-cultural activities to enhance the campus climate and increase the awareness of diversity on the campus.

EOP is a program in high demand with a limited number of admission spaces. Applicants who submit all required documents by the established deadlines will be reviewed based on their admission status and eligibility to our program. To apply to EOP, check the appropriate box on the CSU application on CSUMentor, and complete the online EOP application. You may check the EOP website for updated information on all of our programs.

Health Promotion

Calpulli Center, Room 3201

619-594-4133

<http://healthpromotion.sdsu.edu>

Health Promotion provides health education and skill building opportunities to students through classes, engagement centers, and student organizations. Students receive health-related education, referrals and training, one-on-one education sessions led by professionals and peer educators, and topic-specific workshops. The staff includes a community resource specialist, health educators, and subject experts who offer education and information on alcohol and other drugs, consent and sexual violence prevention and intervention, helping others, nutrition, sexual health, sleep strategies, and understanding campus resources. Staff can also assist with off-campus referrals for medical care, understanding health policies, utilization of health care services, and referrals to county, federal, and state aid programs.

Services and programs include:

- Alcohol and other drug prevention education;
- Individual and small group health education workshops;
- Community resources and referrals;
- Gynecological orientation – includes information on pelvic examinations and birth control options;
- Health insurance assistance;
- Health outreach events and campaigns around campus;
- Peer Health Education (PHE) programs.

Housing Administration and Residential Education

6050 Montezuma Road

619-594-5742

<http://www.sdsu.edu/housing>

The Office of Housing Administration (OHA) and the Residential Education Office (REO) at SDSU are committed to fulfilling the university's mission of "educating the whole person" by offering students a living environment conducive to academic and personal success. According to research findings of the American Council on Student Services and research at SDSU, students who live on campus have a better chance of succeeding in college. To suit the varying needs of a diverse and dynamic student population, a variety of living environments are offered convenient to campus facilities. An active residential student government provides residents a chance to gain leadership experience and become involved with their on-campus community.

Residence Halls

First-time freshmen that graduate from high schools outside the SDSU service-area are required to live in on-campus housing their first year at SDSU. In addition, the university recommends you live in a traditional residence hall your freshman year, a suite-style facility during your sophomore year, and in an on-campus apartment for your junior and senior years.

As a first year student, being an active member in your community and an academically focused student will make your transition to college smoother. The university recommends freshmen live in an academically focused Residential Learning Community (RLC). With approximately one out of every four beds in a Residential Learning Community, each RLC is designed around a major or theme. The combination of classes is designed to fit into the student's Major Academic Plan (MAP). Current learning communities include: Adventures in Surfing and Sustainability, Business Journey into Entrepreneurship, Discover San Diego, Emerging Leaders Program, Future Education Professionals, Health and Healing Professions, Honors Residential College, Journalism and Media Studies, Language Village, Men Engaging in Technology and Science, Physical Fitness

(P-Fit P-Act), Pre-Law, Pride House, ROTC, Social Activism and Global Environments (SAGE), Toltec House for Undeclared Majors, Women in Science and Engineering, and Visual and Performing Arts (these communities may vary from year to year so check the university website for updates).

First year students can indicate their preference of Residential Learning Community (RLC), room-type, roommate, and whether they want to live in a facility that is open over the academic break periods. Most residential facilities offer triple or double occupancy accommodations for single students. Single and quad rooms are very limited in a few facilities.

Applicants are encouraged to request an on-campus housing license agreement once they have applied for admission to SDSU and have received their SDSU RedID number. Students can do this by going to the "Admission Status" section of their WebPortal account and indicating their interest in on-campus housing. The license agreement includes a meal plan, except for continuing SDSU and transfer students residing in transfer and upper division communities.

Transfer and Upper Division Communities

Transfer students and other non-first year students can enjoy a program and facilities designed for a little more independence.

If you are looking for housing options while you attend SDSU, you will find information and assistance at the Office of Housing Administration (OHA). Visit <http://www.sdsu.edu/housing> for a description of the various housing options and more information on the housing application process.

Which Residential Learning Community (RLC) is right for you? Visit our selection website designed for freshman students, <http://housing.sdsu.edu/housing/rlc-finder.aspx>.

International Student Center (ISC)

International Student Center

619-594-1982

<http://www.sdsu.edu/isc>

The International Student Center (ISC) advances San Diego State University as a global university by serving as the crossroads for international students seeking educational opportunities at SDSU, and for SDSU students seeking educational opportunities in other countries. The ISC offers a full range of programs and services to a variety of communities on and off campus in an effort to foster student success, global perspectives, intercultural awareness, and international goodwill.

International Students

Working closely with more than 2,200 international students from more than 95 countries spanning the globe, the ISC provides support services that meet the logistical, regulatory, cultural, academic, and personal development needs unique to SDSU's most diverse student community.

The International Student Center coordinates a variety of activities designed to foster intercultural goodwill, understanding, and friendship. One such activity is provided by the Intercultural Ambassadors Program through which selected international students make home-country presentations in San Diego schools. In addition, the ISC invites faculty, staff, and the community to participate in the many events listed in the ISC calendar of intercultural activities. These include the Global Aztec Alliance, International Coffee Hours, international film festivals, International Peace Village, International Student Association, and intercultural workshops.

Study Abroad Programs

The International Student Center (ISC) provides services to all students who want to study abroad as part of their educational experience at SDSU. The SDSU Study Abroad office in the ISC serves as a study abroad resource center and acts as a window to the world for students beginning the study abroad journey. When students have questions about how to study abroad, what opportunities are available, or how to prepare for their time abroad, the ISC becomes their one-stop shop. In addition, the ISC:

- Administers SDSU's reciprocal student exchange programs, providing various support services for participants in more than 110 agreements SDSU has signed with institutions around the world;
- Serves as SDSU's liaison with the CSU International Programs Office (see the CSU International Programs listing) that offers CSU students the traditional year of study abroad experience and coordinates all promotion, recruitment, selection, processing, and orientation for the participants from SDSU;

- Assists, in coordination with SDSU's Risk Management Program, with ensuring all SDSU students who study or travel in other countries are adequately insured and prepared for maintaining optimal health and safety abroad, and for planning how to respond to a wide range of possible emergencies;
- Plays a central role in SDSU's efforts to dramatically increase study abroad enrollment. The number of SDSU students studying abroad has increased more than 900 percent (from 167 to more than 2,100 students), ranking the university as 15th in the national overall for the number of students studying abroad (source: IIE 2015).

For more information about SDSU Study Abroad programs, contact the SDSU Study Abroad office at 619-594-2475.

The California State University International Programs (CSU IP)

Developing intercultural communication skills and international understanding among its students is a vital mission of The California State University (CSU). Since its inception in 1963, the CSU International Programs (CSU IP) has contributed to this effort by providing qualified students an affordable opportunity to continue their studies abroad for a full academic year. More than 20,000 CSU students have taken advantage of this unique study option.

International Programs participants earn resident academic credit at their CSU campuses while they pursue full-time study at a host university or study center abroad. CSU IP serves the needs of students in over 100 designated academic majors. Affiliated with more than 50 recognized universities and institutions of higher education in 18 countries, CSU IP also offers a wide selection of study abroad destinations and learning environments.

Australia. Griffith University, Macquarie University, Queensland University of Technology, University of Queensland, Western Sydney University, Victoria University

Canada. Concordia University

Chile. Pontificia Universidad Católica de Chile

China. Peking University (Beijing)

Denmark. Danish Institute for Study Abroad

France. Institut Catholique de Paris, Institut Supérieur d'Electronique de Paris, Université d'Aix-Marseille (Aix-en-Provence), Université de Cergy-Pontoise, Universités de Paris I, III, IV, VI, VII, VIII, X, XI, XII, XIII, Université Paris-Est Marne-la-Vallée, Université d'Evry Val d'Essonne, Université de Versailles Saint-Quentin-en-Yvelines

Germany. University of Tübingen and a number of institutions of higher education in the Federal state of Baden-Württemberg

Ghana. University of Ghana

Israel. University of Haifa

Italy. CSU Florence Study Center, Accademia di Belle Arti Firenze

Japan. Waseda University, University of Tsukuba

Mexico. Instituto Tecnológico y de Estudios Superiores de Monterrey, Campus Querétaro

South Africa. Nelson Mandela Metropolitan University

South Korea. Yonsei University

Spain. Universidad Complutense de Madrid, Universidad de Granada, Universidad de Jaén

Sweden. Uppsala University

Taiwan. National Taiwan University

United Kingdom. University of Bradford, University of Bristol, University of Hull, Kingston University, Swansea University

Students participating in CSU IP pay CSU tuition and program fees, and are responsible for airfare, accommodations, meals, and other personal expenses. Financial aid, with the exception of Federal Work-Study, is available to qualified students and limited scholarship opportunities are also available. Most programs require students to have upper-division standing at a CSU campus by the time of departure; several programs are open to sophomores or graduate students. California community college transfer students admitted to a CSU campus are eligible to apply (to select programs) directly from their community colleges. Students must possess a current cumulative grade point average of 2.75 or 3.0, depending on the program, and must fulfill all coursework prerequisites. Additional program information and application instructions can be found on our website at <http://www.calstate.edu/ip>.

New Student and Parent Programs

Student Services West, Room 1602

619-594-1509

Parent Hotline: 619-594-1653

<http://studentaffairs.sdsu.edu/nspp>

The Office of New Student and Parent Programs provides undergraduate students and parents with the preparation, information, and support necessary for student success as they enter the university community. As a department within the Division of Student Affairs, our programs and services assist students and parents in understanding the goals and expectations of them in this dynamic university community. The academic and personal growth of SDSU students is enhanced through a partnership between parents and the university. We believe that parents are valuable partners in the education of their students.

Research has shown that students who make a connection early in their college career, who are given proper tools to navigate the university, and who have involved parents, are more likely to be academically successful, and have a better all-around college experience.

We support new SDSU students in the achievement of their academic goals and enrich their university experience through quality programs in preparation for their academic journey. We provide programs and services to parents of SDSU students through our Aztec Parent Programs. Our new student and parent programs and services include: New Student Orientation, New Student and Family Convocation, Welcome Week, Campus Tours, the SDSU Ambassadors, the Aztec Parents Association, *News for Aztec Parents* magazine, a parent liaison, and Family Weekend.

New Student Orientation

The office coordinates all orientation programs for newly admitted undergraduate students and their parents. All incoming freshmen and transfer students are expected to attend New Student Orientation. At orientation, students receive academic advising and assistance in selecting their courses. They learn what it means to be a member of the SDSU community and how to get involved. The separate but concurrent Parent Orientation helps parents of new students understand policies, graduation requirements, and issues facing college students today.

New Student and Family Convocation

Convocation is a ceremony to honor a new beginning. Held shortly before classes begin each fall, it is a time to officially welcome all new students and their families to our university community. Each year, thousands of new students and their families mark the important transition of attending SDSU by attending this ceremonial event.

Welcome Week

Welcome Week is a special tradition at SDSU. It is filled with fun and informative events for all students – new freshmen and transfer students; commuter students and those living on campus; and returning students. Welcome Week is considered a "must" for students who want to really know SDSU and its resources. Welcome Week features interactive activities, entertainment, college tips and special events for students to enjoy, and is held at the beginning of each fall semester.

The SDSU Ambassadors

The SDSU Ambassadors are the official student representatives, tour guides, and orientation leaders of San Diego State University. The Ambassadors are carefully selected and trained in order to represent SDSU at new student orientation programs and at campus and community events. To find out how to become an Ambassador please contact the Ambassadors at 619-594-6868 or via e-mail at ambassad@mail.sdsu.edu.

The Aztec Parents Association

SDSU values parents as partners. The better informed parents are about SDSU, the better resource and coach they can be for their students. The Aztec Parents Association encourages parents to stay involved in their student's education and support programs and services for SDSU students. The Aztec Parents Association is the parent's personal connection to SDSU. The following programs and services are provided to the parents of SDSU students:

- On-campus liaison, giving parents a direct connection to the university when they have a question or need assistance.
- *News for Aztec Parents* magazine for parents and families of SDSU students, mailed directly to their homes twice a year.
- E-mail communication regarding important university information.
- Parent Orientation – Parent Orientation runs concurrently with New Student Orientation in the summer. Parent Orientation will educate parents on SDSU's programs and services and how to contribute to the personal development and academic success of students.
- Family Weekend – Each fall, the Aztec Parents Association sponsors Family Weekend. Family Weekend is a time to celebrate family, friends, and SDSU! Invite your parents to join you and other students and parents to experience college life, Aztec football, and more!
- Aztec Parents Fund – The goal of Aztec Parents Fund is to enhance programs and services that directly benefit students, such as safety, wellness, leadership, and much more.
- Special campus and travel discounts.

Ombudsman

Student Services East, Room 1105
619-594-6578

<http://studentaffairs.sdsu.edu/ombuds>

Becoming a student at SDSU also means becoming a member of a special community that includes students, faculty, staff, and administrators. As a member of this community, students are responsible for knowing and complying with established rules and regulations.

The ombudsman is an independent and impartial agent who helps individuals and groups seeking the resolution and correction of complaints. The ombudsman acts as a liaison between students and the university, assisting students through formal grievance procedures and functioning to mediate and reinforce other means of redress when possible. This office does not supplant existing avenues of redress. It exists to encourage appropriate and timely access to those existing processes that may best resolve the problem.

Examples of student complaints that have been resolved through this process include disputes over grades, faculty or staff conduct, academic disputes, appeals or waivers, administrative policies, and institutional compliance with federal and state nondiscrimination laws. Should a complaint not be resolved at the referral level, the ombudsman may act as a mediator and suggest compromise solutions between parties. If the problem is still unresolved, the student may file a grievance with the student grievance committee. No student grievance can be filed with this committee later than the last day of the semester (excluding summer term) after the semester during which the student was allegedly aggrieved.

Student Disability Services (SDS)

Calpulli Center, Room 3101
619-594-6473

http://go.sdsu.edu/student_affairs.sds

Student Disability Services (SDS) is the university office responsible for providing appropriate academic accommodations for students with disabilities. Our goal is to minimize barriers and ensure equal access for eligible students with disabilities with higher education through academic support services and technology and advocacy in order to promote their retention and graduation.

Services and accommodations are available to students with communication limitations, documented disabilities, including but not limited to students who have attentional disabilities, learning disabilities, mobility, psychiatric disabilities, visual limitations, and other functional limitations, as well as those who are deaf or hard-of-hearing.

At SDSU, students initiate contact with Student Disability Services by providing appropriate documentation in order to determine eligibility.

Services may include accommodated testing, note taking, sign language interpreters, real-time captioning, and textbooks in accessible formats. Qualified students may also have access to an assistive technology laboratory and to a grant-funded project that provides enhanced academic and personal growth support. Internship and pre-employment services are available through the Workability IV program for students who are Department of Rehabilitation clients. Students with temporary disabilities may request assistance with note taking, special parking and/or cart service, or test taking.

Student Health Services

Calpulli Center
619-594-4325
<http://shs.sdsu.edu>

Student Health Services provides basic medical care through board certified physicians, certified primary care nurse practitioners, licensed nurses, and other qualified personnel to regularly enrolled SDSU Students. All regularly enrolled SDSU students have prepaid a health fee. The health fee provides students with basic medical care and therefore does not waive requirements under the Affordable Care Act.

Student Health Services is located at Calpulli Center and is open 12 months of the year between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, with the exception of campus holidays and other special occasions. Students experiencing a medical emergency should immediately call 911.

Appointments and After Hours Care

Students are encouraged to visit Health eConnection at <https://healthconnect.sdsu.edu> or call Student Health Services at 619-594-4325 to request appointments. When Student Health Services is closed, telephone advice is available from a registered nurse by calling 858-225-3105; however, for an emergency call 911.

First Aid

First aid is defined as one-time treatment that typically does not require a laboratory, pharmacy services, physician, or x-rays. Accidents requiring treatment and/or transportation to Student Health Services or a local hospital should be reported immediately to the University Police Department, 619-594-1991. Student Health Services provides first aid during normal operating hours to all persons while on the campus, or at campus activities, if a qualified health care provider is available and in attendance.

Services

Students typically gain access to most services by registering to use Health eConnection at <https://healthconnect.sdsu.edu>. Through this secure website students request appointments, upload immunization documents, and view health records. No one, on or off campus, other than Student Health Services staff, has access to medical record information without written permission from the student.

Some Student Health Services other than basic care may include additional fees. Charges associated with services are usually significantly lower than those found elsewhere. Student Health Services accepts California's Family PACT program designed to cover the costs of services to prevent unplanned pregnancies and protect the reproductive health of those who qualify. Student Health Services does not accept any other forms of insurance. Students are responsible for the cost of their healthcare whether received at Student Health Services or at an outside facility. Students are encouraged to purchase medical insurance coverage. A community resource specialist is available in the Health Promotion department to provide information and assistance. Questions regarding insurance coverage for specific campus programs, institutional safety regulations, and potential risks inherent in academic programs and student activities should be directed to the responsible faculty or staff member in charge of the activity.

Immunizations

Students may receive immunizations at Student Health Services for a reduced cost. For more information, visit the Student Health Services website at <https://shs.sdsu.edu> or call 619-594-4325.

Immunization Records. Immunization documentation should be submitted online through the secure Health eConnection website at <https://healthconnect.sdsu.edu>. Students who have not complied with CSU immunization requirements prior to the registration deadline may not be able to register for classes until they provide proof of immunity or receive MMR immunization.

Immunization Requirements. Students may fulfill immunization requirements by submitting medical documentation as proof of immunization online through the secure Health eConnection website at <https://healthconnect.sdsu.edu>. Positive laboratory evidence of immunity is also a way to prove immunization status. For more information, visit the Student Health Services website at <http://shs.sdsu.edu> or call 619-594-4325.

Measles, Mumps, and Rubella

All new or readmitted students born on or after January 1, 1957 must provide proof of immunity against measles and rubella (German measles) during their first semester at SDSU. The minimum requirement is proof of two immunizations for measles and rubella given after the first birthday and after 1968. Students whose enrollment services records indicate graduation from a California public high school may be exempt from this requirement.

Hepatitis B

All new students who are 18 years of age or younger at the start of their first term must provide proof of immunity against hepatitis B during their first semester at SDSU. Hepatitis B vaccination consists of three timed doses of vaccine over a minimum four to six month period. All students are encouraged to consider immunization against hepatitis B. Students whose enrollment services records indicate graduation from a California public high school may be exempt from this requirement.

Meningococcal Disease

Each incoming freshman who will be residing in an on-campus residence hall will be required by the SDSU Office of Housing Administration to respond to an inquiry indicating that they have received information about meningococcal disease, the availability of vaccines to prevent one from contracting the disease, and whether or not he or she has chosen to receive the vaccination. Although immunization against this infection is not a requirement, all entering freshmen, particularly those living in residence halls, are urged to consider vaccination. One vaccine is fairly effective against the majority of the strains (serogroups A, C, W, and Y) of this bacterium, but unfortunately its immunity effect declines over a few years. A second "booster" dose is recommended at between the ages of 16 to 18 for those students who received their first vaccination at age 15 or younger. A different vaccine, effective against meningococcal serogroup B, is recommended for high-risk individuals age 10 years or older, but may be administered to 16-23 year olds (preferably at ages 16-18). The risk of becoming infected with meningococcus also declines with age. Consequently, there is less of a reason to immunize older students, although they may do so if they desire. Meningococcal vaccines are available at Student Health Services at a reduced cost.

Additional Requirements

Some students may be further required to present documentation to other campus officials. Students subject to this additional screening include students enrolled in dietetics, medical technology, nursing, physical therapy, student teaching, or fieldwork involving preschool-age children and/or school-age children or taking place in a hospital or health care setting. Questions should be directed to the responsible faculty or staff member in charge of the activity.

Noncompliance

Students who do not comply with this California Health and Safety Code during their first semester at SDSU will not be allowed to register for classes a second semester until they provide proof of immunity or begin the immunization series. Students who have not complied by the end of their third semester will no longer be able to attend SDSU.

Recommendations

Immunization from the following diseases may also protect students against potentially severe infections: chicken pox (varicella), diphtheria, hepatitis A, human papilloma virus (HPV), influenza (flu), mumps, pertussis (whooping cough), polio, and tetanus. Like measles, these too can be particularly harmful in college-aged persons. These immunizations are available at reduced cost at Student Health Services. Entering students from developing countries are also strongly encouraged to have a screening test for tuberculosis (TB). The TB skin test is offered free at Student Health Services and a blood test is offered at reduced cost.

Student Health Advisory Committee (SHAC)

Students can offer important feedback about the scope of services and other critical issues relating to campus health services through membership on the Student Health Advisory Committee (SHAC). Members act as liaisons between the SDSU student body and Counseling and Psychological Services, Health Promotion, and Student Health Services. SHAC helps to keep Student Health Services staff focused and current on major student health issues.

Membership from all academic majors is encouraged. For information about becoming a member contact Student Health Services at 619-594-4325.

Medical Excuse Policy

SDSU Student Health Services will not provide medical excuses for short-term absences due to illness or injury. Students are instructed to contact their professor/instructor/coach in the event that they need to miss class, etc. due to an emergency, illness, or injury. All decisions about the impact of an absence, as well as any arrangements for making up work, rest with the professor/instructor/coach.

In circumstances when the illness or injury is prolonged (an absence of more than five days) and requires medical attention or hospitalization, Student Health Services may work with students to provide appropriate documentation. When a student is hospitalized or has a serious, ongoing illness or injury, SDSU Student Health Services will, at the student's request and with the student's consent, communicate with the student's academic adviser and/or Student Disability Services.

Advance Health Care Directives

As a patient, you have the right to give instructions about your own health care. An advance health care directive enables you to name another individual such as a relative or other person as a healthcare representative or "agent" or to make health care decisions for you if you become incapable of making your own decisions or if you want someone else to make those decisions for you now even though you are still capable. The advance health care directive lets you designate a physician to be primarily responsible for your medical care and lets your physician, family, and friends know your health care preferences, including the types of special treatment you want or do not want, cardiopulmonary resuscitation, your desire for diagnostic testing, organ donation, and/or surgical procedures. It does not affect routine care for cleanliness and comfort, which must be given whether or not there is an advance directive. For further information, you may review the information provided at Advance Health Care Directive - California Department of Justice. We also recommend that you talk with your physician and your lawyer.

Student Life & Leadership

Conrad Prebys Aztec Student Union, Room 210

619-594-5221

<http://sl.sdsu.edu>

- **Commuter Life** – encourages students who do not live on campus to take steps to develop a sense of belonging to the SDSU community. Students driving to and from campus can find resources and support programs through the Commuter Resource Center, located on the second floor of the Conrad Prebys Aztec Student Union, and through commuter student learning communities. http://go.sdsu.edu/student_affairs/sl/commuterlife.aspx.
- **Fraternity and Sorority Life** – currently consists of more than 40 social fraternities and sororities, including both general and culturally based organizations, represented by four governing councils. Greek-letter social organizations create smaller communities within the larger university environment for the purposes of facilitating academic support, leadership development, and personal growth. Fraternities and sororities also offer students opportunities for alumni networking, campus involvement, community service, friendship, participation in social and recreational activities, and small group living. Membership recruitment drives (sometimes referred to as rush) occur at the beginning of each semester for most organizations, while others have ongoing intake processes. http://go.sdsu.edu/student_affairs/sl/greeklife.aspx.
- **Jeffrey W. Glazer Center for Leadership and Service** – offers programs and resources to SDSU students, faculty, staff, and community members interested in participating in community service and leadership development. The center offers certificate programs in both leadership and community service while providing workshops and seminars focused on leadership development, personal growth, and community service engagement. http://go.sdsu.edu/student_affairs/sl/leadership-home.aspx.

- **Student Organizations and Activities** – facilitates on-campus recognition for student organizations, implements policies and procedures with regard to student activities, and approves all on-campus activities, including fundraising events. For more information, visit http://go.sdsu.edu/student_affairs/sll/student-orgs.aspx.

Student Rights and Responsibilities

Student Services West, Room 1604

619-594-3069

http://go.sdsu.edu/student_affairs/srr

The Center for Student Rights and Responsibilities is responsible for acting on behalf of the university president regarding all aspects of student discipline. The center receives reports of alleged student misconduct relative to Title 5, *California Code of Regulations*, and investigates complaints in order to determine whether university disciplinary action is to be pursued. University disciplinary action may run concurrently with civil or criminal action and/or the residence hall eviction process, which is initiated by the court system. One type of judicial action does not necessarily affect the other. In addition, sections of the *Code of Conduct* may be adjudicated regardless of location of incident.

Alleged campus-related violations include both academic and non-academic misconduct, specific misconduct in the surrounding community, specific misconduct regardless of location, off-campus community-sponsored or university events, and online sites.

To review information regarding the *Standards for Student Conduct*, the discipline process, privacy rights, and complaints procedures, visit <http://www.sa.sdsu.edu/srr>.

Testing Services

Student Services West, Room 2549

619-594-5216

FAX 619-594-5036

<http://testing.sdsu.edu>

The Office of Testing Services, in the Division of Student Affairs, supports and enhances student success by providing innovative, high quality test administration for SDSU and off-campus clients. Testing Services is an important resource for the entire university community, serving both students and faculty by administering and analyzing paper and pencil and computer-based tests for the purposes of admission, class placement, competency for graduation requirements, licenses, and credentials. Additionally, Testing Services provides test proctoring for the greater San Diego community, including distance learning students.

SDSU campus placement examinations include the California Government Examination; Chemistry Placement Examination; Grammar, Spelling and Punctuation Examination; Liberal Studies Mathematics Placement Examination; Precalculus Proficiency Assessment; Writing Placement Assessment (WPA); and select language placement examinations. Testing Services also offers the CSU English Placement Test (EPT) and Entry Level Mathematics (ELM) examination. Information about SDSU competency and placement tests and test dates are listed on the Testing Services website. Advance reservations as well as fee payments are required. Testing Services also provides test administration for the GRE, LSAT, MCAT, TEAS, TOEFL, among other national examinations. Most reservations for national examinations are made through their respective websites.

