

CSU Degree Proposal: Faculty Check List

Please confirm (✓) that the following are included in the degree proposal:

- The total number of units required for graduation is specified (not just the total for the major):**
 - A proposed bachelor's program requires no fewer than 120 semester units
 - Any** proposed bachelor's degree program with requirements exceeding 120 units must provide a justification for the excess units
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- Please specify the total number of prerequisite units required for the major. Note: The prerequisites must be included in the total program unit count.**

List all courses and unit counts that are prerequisite to the major:

- Title 5 minimum requirements for bachelor's degree have been met, including:**
 - Minimum number of units in major (BA 24 semester units), (BS 36 semester units)
 - Minimum number of units in upper-division (BA 12 semester units), (BS 18 semester units)
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- Title 5 requirements for proposed master's degree have been met, including:**
 - Minimum of 30 semester units of approved graduate work are required
 - No more than 50% of required units are organized primarily for undergraduate students
 - Maximum of 6 semester units are allowed for thesis or project
 - Title 5 requirements for master's degree culminating experience are clearly explained.
 - For graduate programs, at least five-full time faculty with terminal degrees in appropriate disciplines are on staff.

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Please confirm (√) that the following are included in the degree proposal:

- For self-support programs:**
- Specification of how all required EO 1099 criteria are met
 - The proposed program does not replace existing state-support courses or programs
 - Explanation of why state funds are either inappropriate or unavailable
 - A cost-recovery program budget is included *
 - Student per-unit cost is specified
 - Total cost for student to complete the program is specified

* Cost Recovery Budget Elements

- Revenue and Enrollment Projections
- Direct Expenses
Instructional and Operational Costs
- Indirect Expenses
Campus partners
Campus reimbursement general fund
Extended Education overhead
Chancellor's Office overhead
- Reinvestment funds for program development