Absence from Class

Student Initiated Drop Policy

Students who do not attend the first class session of a course may be dropped from that course by the instructor within the first eight class days of the semester. Students who do not meet prerequisite requirements can also be dropped within the first eight class days of the semester. Any student dropped by the instructor during this period will be notified of the action by e-mail. It is the student’s responsibility to keep a current e-mail address on file through the SDSU WebPortal at http://www.sdsu.edu/portal. Summer deadlines vary by session. Consult the Class Schedule for specific dates.

NOT ALL INSTRUCTORS WILL DROP STUDENTS WHO MISS THE FIRST CLASS SESSION OR FOR LACK OF PREREQUISITES. Students are responsible for all courses on their schedules. Students should check their online schedules regularly and take necessary action to add or drop during the schedule adjustment period.

Religious Observances

By the end of the second week of classes, students should notify the instructors of affected courses of planned absences for religious observances. Instructors shall reasonably accommodate students who notify them in advance of planned absences for religious observances.

Major Academic Plans (MAPs)

The MAPs website located at http://www.sdsu.edu/mymap was created to help first-time freshmen navigate the course requirements for their majors. Students may also access their personal MAP at http://www.sdsu.edu/portal. The Major Academic Plans (MAPs) created for each major are not meant to encompass every major-specific requirement or a required sequencing of courses. Refer to this catalog for a complete description of requirements, including: course prerequisites, minimum grade requirements, unit limitations, and General Education approved courses and distribution requirements.

The MAPs will help you identify which General Education course will also fulfill a major preparation course requirement. They will also suggest sequencing to ensure that you complete prerequisites for an upper-division course prior to taking the higher-level course.

Questions about graduation requirements and General Education should be directed to the Academic Advising Center at 619-594-6668. The Academic Advising Center is located in Student Services West, Room 1551 (north of Conrad Prebys Aztec Student Union) and online at http://www.sdsu.edu/advising.

Numbering of Courses

Courses numbered 80 through 99 are nonbaccalaureate level and are not acceptable for a bachelor’s degree; those numbered 100 through 299 are in the lower division (freshman and sophomore years); those numbered 300 through 499 are in the upper division (junior and senior years) and intended for undergraduates; those numbered 500 through 599 are in the upper division and are also acceptable for advanced degrees when taken by students admitted to graduate standing; those numbered 600 through 799 are graduate courses; and those numbered 800 through 899 are doctoral courses.

Courses numbered at the 900 level, except 997, are reserved for graduate courses in certain professional curricula as part of advanced certificate, credential, and licensure programs and are specifically intended for students admitted to the university with post-baccalaureate classified standing. Undergraduate students may enroll in these courses only if they are officially admitted to a blended or integrated program where undergraduate and credential coursework is included in the same program. Courses numbered at the 900 level are not applicable to other graduate programs.

Courses numbered X-01 through X-79 and X-397 are professional development units offered only through the College of Extended Studies to meet specific academic needs of community groups and are not acceptable toward an undergraduate or graduate degree.

Credit Hour or Unit

As of July 1, 2011, federal law (Title 34, Code of Federal Regulations, sections 600.2 and 600.4) requires all accredited institutions to comply with the federal definition of the credit hour. For all CSU degree programs and courses bearing academic credit, the “credit hour” is defined as “the amount of work represented in learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than:

1. One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately 15 weeks for one semester or trimester hour of credit, or 10 to 12 weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or
2. At least an equivalent amount of work as required in paragraph (1) of this definition for other academic activities as established by the institution, including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.”

A credit hour is assumed to be a 50-minute period. In courses in which “seat time” does not apply, a credit hour may be measured by an equivalent amount of work, as demonstrated by student achievement.
Prerequisites for Undergraduate and Graduate Courses

Students must satisfy course prerequisites (or their equivalent) prior to beginning the course to which they are prerequisite. Students are responsible for knowing the prerequisites of any course for which they intend to enroll (NOTE: Not all courses are checked for prerequisites at the time of registration). Faculty have the authority to enforce prerequisites listed in the current catalog and current Class Schedule, to evaluate equivalent preparation, and to require proof that such prerequisites/preparation have been completed. Students who do not meet prerequisite requirements can be dropped within the first eight days of the semester.

NOT ALL INSTRUCTORS WILL DROP STUDENTS WHO MISS THE FIRST CLASS SESSION OR FOR LACK OF PREREQUISITES. Students are responsible for all courses on their schedules. Students should check their online schedules regularly and take necessary action to add or drop during the schedule adjustment period.

General Education and American Institution Courses

Notations in brackets at the end of course titles in the course listings identify courses which satisfy General Education [GE] and American Institutions [AI] requirements. See Graduation Requirements for the Bachelor’s Degree section in this catalog for full explanation.

Common Courses

Experimental or Selected Studies or Topics or Workshop Courses (96, 296, 496, 596)

Courses offered by departments under the numbers 296, 496, 596 are subject to the following conditions: no more than nine units of such courses shall be applicable toward a bachelor’s degree; such courses may be applicable toward the minor or toward preparation for the major only with the approval of the department chair.

Topics courses may be offered by the departments under the number 96. These courses are nonbaccalaureate level and are not acceptable for a bachelor’s degree or General Education.

Special Study (299, 499, 599)

These courses provide opportunity for individual study of a subject not offered in the regular curriculum. The student does this outside of the classroom and must secure the consent of an instructor to supervise the study before registering for the course. The student should discuss the topic with the instructor and come to an understanding on the amount of time to be devoted to the topic, the credit to be earned, and the mode of investigation and report to be used. As with regular courses, the expectation is that the student will devote three hours per week to the subject for each unit of credit. A maximum combined credit of nine units of 299, 499, and 599 is applicable to a bachelor’s degree. Examination credit awarded for a 299 course is excluded from the nine unit limit. Maximum credit of six units of 499 in one department applicable to a bachelor’s degree.

A 499 or 599 number cannot be used to offer lower division coursework. Also, 299, 499, and 599 cannot be used to extend internships, to award academic credit in place of pay, for work experience, or for class-sized groups.

Credit/No Credit Courses

Courses which are offered for credit/no credit are indicated by the symbols Cr/NC in the course title.

Hybrid, Online, and Intercampus Courses

Hybrid, online, and intercampus classes involve a formal educational process in which student and instructor are not necessarily in the same physical location, but interact in a synchronous or asynchronous manner through technology. Classes in which 20% to 50% of the scheduled sessions are conducted through this process are defined as hybrid. Classes in which greater than 50% of the scheduled sessions are conducted through this process are defined as online. Classes in which the instructor is located on one SDSU campus and interacts with students on another SDSU campus shall be defined as intercampus; such intercampus classes shall be arranged through consultations between the instructor and the appropriate personnel on each campus. For all three class modes, any required synchronous interactions (e.g., weekly sessions, aperiodic examinations, capstone presentations) shall be clearly established in the official schedule of classes with respect to specific dates, days, times, and locations as appropriate. Hybrid, online, and intercampus courses offered each term can be found in the Class Schedule.

Faculty Office Hours

All faculty members are required to hold regularly scheduled office hours during the week to allow for student consultation. A schedule of those hours and contact information is posted outside each faculty member’s office door and on their course syllabi.

Accreditation

San Diego State University is accredited by the Senior College and University Commission of the Western Association of Schools and Colleges, 985 Atlantic Avenue, Suite 100, Alameda CA 94501, 510-748-9001; FAX 510-748-9797; http://www.wascsenior.org. It is also approved to train veterans under the G.I. Bill.

San Diego State University’s programmatic accreditation is through membership in the following associations:

- Accreditation Board for Engineering and Technology (ABET)
  415 N. Charles Street
  Baltimore, MD 21201

- Accreditation Council for Graduate Medical Education (Preventive Medicine Residency Program)
  401 North Michigan Avenue, Suite 2000
  Chicago, IL 60611
  312-755-7498, https://www.acgme.org

- American Chemical Society
  Committee on Professional Training
  1155 Sixteenth Street, NW
  Washington, D.C. 20036
  202-872-4600, http://www.acs.org

- American College of Nurse Midwives Accreditation
  Commission for Midwifery Education
  8403 Colesville Road, Suite 1550
  Silver Spring, MD 20910

- American Psychological Association (Clinical Psychology)
  750 First Street, NE
  Washington, D.C. 20002

- California Commission on Teacher Credentialing
  1900 Capitol Avenue
  Sacramento, CA 95811

- Commission on Accreditation Athletic Training Education
  6850 Austin Center Boulevard, Suite 100
  Austin, TX 78731

- Commission on Accreditation of Healthcare Management Education
  6110 Executive Boulevard, Suite 614
  Rockville, MD 20852
  301-298-1820, http://www.caahme.org

- Commission on Accreditation for Marriage and Family Therapy Education
  112 South Alfred Street
  Alexandria, VA 22314
  703-838-9808, http://www.aamft.org/IMIS15/AAMFT
In addition, San Diego State University is accredited by the following agencies:

The Fowler College of Business and the School of Accountancy are accredited by AACSB International—The Association to Advance Collegiate Schools of Business—at both the undergraduate and graduate levels. Several Fowler College of Business programs are registered with the Certified Financial Planner Board of Standards, 1425 K Street, NW, Suite 500, Washington, D.C. 20005, 202-379-2200. The College of Engineering undergraduate programs in aerospace engineering, civil engineering, computer engineering, construction engineering, electrical engineering, environmental engineering and mechanical engineering are accredited by the Engineering Accreditation Commission (EAC) of ABET, 415 N. Charles Street, Baltimore, MD 21201, 410-347-7700, http://www.abet.org.

The School of Journalism and Media Studies programs in advertising, journalism, and public relations are accredited by the Accrediting Council on Education in Journalism and Mass Communications, Staufler-Flint Hall, 1435 Jayhawk Boulevard, Lawrence, KS 66045, 785-864-3973, http://www.acejmc.org.

The School of Nursing is accredited by the California State Board of Nursing, State of California, Department of Consumer Affairs, 400 R Street, Suite 4030, Sacramento, CA 95814, 916-322-3350. The baccalaureate and master’s degrees in the School of Nursing are accredited by the Commission on Collegiate Nursing Education, One Dupont Circle, NW, Suite 530, Washington, DC 20036, 202-887-6791, http://www.acecnec.org. Concentrations in Environmental Health and Occupational Health, in the Graduate School of Public Health are accredited by the American Board for Engineering and Technology, 111 Market Place, Suite 1050, Baltimore, MD 21202, 410-347-7700.

The undergraduate program in Athletic Training in the School of Exercise and Nutritional Sciences is accredited by the Commission on Accreditation of Athletic Training Education, 2201 Double Creek Drive, Suite 5006, Round Rock, TX 78664, 512-733-9700, http://www.caate.net.

Foods and Nutrition, the Didactic Program in Dietetics in the School of Exercise and Nutritional Sciences is approved by the Accreditation Council for Education in Nutrition and Dietetics (ACEND), Academy of Nutrition and Dietetics, 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606, 800-877-1600, http://www.eatright.org.
Course Abbreviations

ACCTG ............Accountancy
ARP ..................Administration, Rehabilitation and Postsecondary Education
A E ..................Aerospace Engineering
A S ..................Aerospace Studies
AFRAS .............Africana Studies
AMIND .............American Indian Studies
ANTH ...............Anthropology
ARAB ...............Arabic
ART ..................Art
AS ...................Asian Studies
ASTR ................Astronomy
AUD .................Audiology
BIOMI ..............Bioinformatics and Medical Informatics
BIO ......... Biology
B A ..................Business Administration
CAL ..................Arts and Letters
CHEM ..............Chemistry
CCS ..................Chicana and Chicano Studies
CFD .................Child and Family Development
CHIN ..............Chinese
C P .................City Planning
CIV E ...............Civil Engineering
CLASS .............Classics
COMM ..............Communication
CINTS ..............Comparative International Studies
C LT ..............Comparative Literature
COMP ................Computational Science
COMPE ............Computer Engineering
CS ..................Computer Science
CON E .............Construction Engineering
CSP ..................Counseling and School Psychology
CJ .................Criminal Justice
DANCE .............Dance
DPT .................Doctor of Physical Therapy
DLE .................Dual Language and English Learner Education
ED ..................Economics
EDL .................Educational Leadership
E E ..................Electrical Engineering
ENGR ..............Engineering
ENGL ..............English
ENV E .............Environmental Engineering
ENV S .............Environmental Science
EUROP .............European Studies
ENS .................Exercise and Nutritional Sciences
FILIP ...............Filipino
FIN ..................Finance
FRNC .................French
GMS ..................General Mathematics Studies
GEN S ..............General Studies
GEOG .............Geography
GEOI .................Geological Sciences
GERMN ............German
GERO ............Gerontology
HHS .................Health and Human Services
HEBRW ............Hebrew
HIST ...............History
H SEC ...............Homeland Security
HONOR ............Honors College
HTM .................Hospitality and Tourism Management
HUM ..............Humanities
INT S ...............Interdisciplinary Studies
IB ..................International Business
ISCOR .............International Security and Conflict Resolution
ITAL ...............Italian
JAPAN ..............Japanese
JS ...................Jewish Studies
JMS ...............Journalism and Media Studies
KOR .................Korean
LATAM .............Latin American Studies
LDT .................Learning Design and Technology
LGBT ...............Lesbian, Gay, Bisexual, and Transgender Studies
LIB S ...............Liberal Studies
LING ...............Linguistics
MGT ...............Management
MIS ...............Management Information Systems
MKTG .............Marketing
MALAS .............Master of Liberal Arts and Sciences
MATH .............Mathematics
M S E ...............Mathematics and Science Education
MTHED ............Mathematics Education
M E .................Mechanical Engineering
MIL S ............Military Science
M BIO ...............Molecular Biology
MUSIC .............Music
N SCI ................Natural Science
NAV S .............Naval Science
NURS ...............Nursing
NUTR ...............Nutrition
OCEAN .............Oceanography
PERS ...............Persian
PHIL ...............Philosophy
PHYS ...............Physics
PORT ...............Portuguese
PSFA ...............Professional Studies and Fine Arts
PSY ...............Psychology
P A ...............Public Administration
P H ...............Public Health
RTM ...............Recreation and Tourism Management
R A .............Regulatory Affairs
REL S .............Religious Studies
RWS ...............Rhetoric and Writing Studies
RUSSN ............Russian
SCI .................Science
S SWORK ............Social Work
SOC ...............Sociology
SPAN ...............Spanish
SPED ...............Special Education
SLHS ...............Speech, Language, and Hearing Sciences
STAT ...............Statistics
SUSTN ...........Sustainability
TE .................Teacher Education
TFM ...............Television, Film and New Media
THEA .............Theatre
WMNST ...........Women's Studies