Academic Advising

Importance of Academic Advising
Completing the requirements for your degree in a timely manner requires planning. Academic advisers can help you develop your academic plan. Don’t wait until you have a problem to see an adviser. Let the adviser help you prevent any problems. The sooner you make the decision about what your major will be, the better you can plan your academic program. There are many program choices available at SDSU. An adviser can assist you with this decision process. Choosing the major that is right for you and compatible with your life goals will enhance your academic success. Requirements, policies, and procedures may change from year to year. Advisers can clarify which changes may affect you and which will not.

Advising Services
- Understand graduation requirements
- Develop an academic plan
- Evaluate transfer credit
- Choose or change a major
- Clear mathematics and writing requirements
- Remove probationary status to avoid disqualification
- File for graduation
- Prepare to enter a professional school (medical, dental, legal, etc.)
- Plan your next semester’s schedule

Major Academic Plans (MAPs)
The MAPs website located at http://www.sdsu.edu/mymap was created to help students navigate the course requirements for their majors. Students may also access their Personal MAP at http://www.sdsu.edu/portal. The Major Academic Plans (MAPs) created for each major are not meant to encompass every major-specific requirement or a required sequencing of courses. Refer to this catalog for a complete description of requirements, including: course prerequisites, minimum grade requirements, unit limitations, and General Education approved courses and distribution requirements.

The MAPs will help you identify which General Education course will also fulfill a major preparation course requirement. They will also suggest sequencing to ensure that you complete prerequisites for an upper-division course prior to taking the higher-level course.

Questions about graduation requirements and General Education should be directed to the Academic Advising Center at 619-594-6668. The Academic Advising Center is located in Student Services West, Room 1551 (north of Conrad Prebys Aztec Student Union) and online at http://www.sdsu.edu/advising.

Student Responsibilities Regarding Advising
Purchase a General Catalog. Know your catalog year (or years) for your General Education requirements and for your major requirements and be sure you have a copy of this catalog. Provided you maintain your enrollment at SDSU, this catalog or these catalogs establish the requirements you must complete for graduation. Details regarding catalog rights are listed under Graduation Requirements in this section of the catalog.

Use your degree evaluation. Your online degree evaluation, available at http://www.sdsu.edu/portal, provides an unofficial status report on your progress toward completing the graduation requirements for your major. Once you reach 90 units and apply for graduation, you will be sent an official graduation evaluation describing your remaining degree requirements. You can review your unofficial degree evaluation in the WebPortal to ensure that you are on track to graduate within your desired time frame. Don’t risk a delay in graduation due to a missing graduation requirement.

See your adviser regularly. Don’t wait until you encounter a problem before seeing an adviser. Check your degree progress regularly.

Keep an advising file. Keep a personal copy of transcripts (official or unofficial) from each college or university you have attended in a file and bring it to your advising session. SDSU does not release copies of other schools’ records. Evaluations, test scores, and other important academic information should also be kept in your personal advising file.

Plan your advising sessions during non-peak times. Advisers and advising centers are busiest during registration periods and the first weeks of classes. Avoid these busy advising times with a little planning. Faculty advisers (major advisers) are not always available during the summer months or between semesters.

File for graduation. Graduation is not automatic; you must apply to graduate during the stated graduation application periods. Filing early will assure a final graduation evaluation before your last semester of enrollment. It is recommended you file for graduation once you have passed 90 units. Visit http://www.sdsu.edu/applytograduate.

Seeing an Adviser
There are many types of advisers at SDSU. For general undergraduate advising regarding graduation requirements, General Education, competency requirements, probation and disqualification, and major selection, go to the Academic Advising Center, Student Services West, Room 1551, 619-594-6668.

Major/faculty advisers for each major are available to help you plan your upper division course schedule, and provide you with advice about career options and graduate school. For advising in your undergraduate or graduate major, contact the adviser or advising center assigned to your major and class level. A more detailed listing follows. A directory of SDSU academic advisers is available at http://www.sdsu.edu/majordirectories.

Students in the Educational Opportunity Program needing advising should go to the Office of Educational Opportunity Programs/Ethnic Affairs, Student Services East, Room 2109, 619-594-6238.

For general requirements for master’s or doctoral degrees (except for the major), contact the Division of Graduate Affairs, Student Services East, Room 1410, 619-594-5213.

For teaching credential advising, contact the College of Education, Office of Student Services (EBA-259). Teachers holding preliminary California credentials issued on the basis of programs completed at other universities or in other states, may secure program advising from the Office of Student Services, Education and Business Administration, Room 259, 619-594-6320.

For specialized advising such as preprofessional advising (premedical, prelaw, etc.), contact the adviser assigned to your preprofessional area. A detailed listing follows and can also be found at http://www.sdsu.edu/preprof.
New Student Orientation is conducted by the Office of New Student and Parent Programs, 619-594-1509, for new students (freshmen and transfers) and provides important pre-registration advising. Visit http://www.sdsu.edu/orientation.

Advising Centers

Academic Advising Center
Student Services West, Room 1551, 619-594-6668, FAX 619-594-4902, Monday through Thursday, 9 a.m. - 4 p.m.

The Academic Advising Center works with the university community to encourage and promote student learning in a welcoming and supportive environment. We clarify university policies, procedures, and requirements to ensure student retention and timely graduation. The center staff facilitates academic responsibility and competence by educating students to use resources effectively.

Advisers in the Academic Advising Center are available to help you understand SDSU graduation requirements, including General Education requirements and institutional policies and procedures. If you are undecided about a major, an adviser can help you develop an educational plan consistent with your life goals and objectives.

- Graduation Requirements
- General Education
- Undeclared Students
- University Academic Policies and Regulations
- Unofficial Evaluations
- Probation/Disqualification Advising

Educational Opportunity/Ethnic Affairs
Student Services East, Room 2109, 619-594-6298 Monday through Friday, 8 a.m. - 4 p.m.

PREPROFESSIONAL ADVISING

It is recommended that students contact their preprofessional adviser in their first semester at SDSU. Advisement for students planning to attend professional schools is available for the following programs:

Predental
Geology/Mathematics/Computer Science, Room 323 .................. 619-594-3030
Prelaw*
Adams Humanities, Room 4142 ............................................ 619-594-5050
Premedical
Geology/Mathematics/Computer Science, Room 323 .......... 619-594-3030
Preoccupational Therapy
Exercise and Nutritional Sciences, Room 331 ..................... 619-594-5161
Preoptometry
Geology/Mathematics/Computer Science, Room 323 .......... 619-594-3030
Prepharmacy
Geology/Mathematics/Computer Science, Room 323 .......... 619-594-3030
Prephysical Therapy
Exercise and Nutritional Sciences, Room 331 ................. 619-594-5161
Prephysician Assistant
Geology/Mathematics/Computer Science, Room 323 .......... 619-594-3030
Prepodiatric Medicine
Geology/Mathematics/Computer Science, Room 323 .......... 619-594-3030
Presocial Work
Hopner Hall, Room 109 ..................................................... 619-594-0780
Preveterinary Medicine
Geology/Mathematics/Computer Science, Room 323 .......... 619-594-3030

* Advisers in prelaw are not available during the summer months.

COLLEGE OF ARTS AND LETTERS

Assistant Dean
Arts and Letters, Room 202 ............................................. 619-594-6270
Africana Studies
Arts and Letters, Room 373 ............................................. 619-594-6531
American Indian Studies
Arts and Letters, Room 331 ............................................. 619-594-6991
Anthropology
Arts and Letters, Room 448 ............................................. 619-594-5527
Arabic
Storm Hall West, Room 214 ............................................. 619-594-5268
Asia Pacific Studies
Arts and Letters, Room 473 ............................................. 619-594-0931
Chicana and Chicano Studies
Arts and Letters, Room 348 ............................................. 619-594-6452
Chinese
Storm Hall West, Room 214 ............................................. 619-594-5268
Classics and Humanities
Arts and Letters, Room 662 ............................................. 619-594-5186
Comparative International Studies
Arts and Letters, Room 659 ............................................. 619-594-3007
Economics
Nasatir Hall, Room 329 .................................................. 619-594-1675
English and Comparative Literature
Arts and Letters, Room 226 ............................................. 619-594-5307
Filipino
Storm Hall West, Room 214 ............................................. 619-594-5268
European Studies (Minor)
Education and Business Administration, Room 304 .......... 619-594-5111
French and Italian (Minor)
Education and Business Administration, Room 304 .......... 619-594-6491
Geography
Geography Annex, Room 123 ........................................... 619-594-5437
German and Russian
Education and Business Administration, Room 304 .......... 619-594-6313
Hebrew
Storm Hall West, Room 214 ............................................. 619-594-5268
History
Storm Hall West, Room 214 ............................................. 619-594-5268
International Business
Arts and Letters, Room 208 ............................................. 619-594-4505
International Security and Conflict Resolution
Storm Hall, Room 223B .................................................. 619-594-3768
Japanese
Storm Hall West, Room 214 ............................................. 619-594-5268
Jewish Studies (Minor)
Arts and Letters, Room 662A ........................................... 619-594-5338
Korean
Storm Hall West, Room 214 ............................................. 619-594-5268
Latin American Studies
Arts and Letters, Room 377 ............................................. 619-594-1103
Lesbian, Gay, Bisexual, and Transgender Studies
Arts and Letters, Room 317 ............................................. 619-594-6662
Linguistics and Asian/Middle Eastern Languages
Storm Hall West, Room 214 ............................................. 619-594-5268
Persian
Storm Hall West, Room 214 ............................................. 619-594-5268
Philosophy
Arts and Letters, Room 446 ............................................. 619-594-5263
Political Science
Adams Humanities, Room 4142 .............................. 619-594-6244

Religious Studies
Arts and Letters, Room 662 ................................. 619-594-5185

Rhetoric and Writing Studies
Adams Humanities, Room 3138 ............................. 619-594-6515

Russian and Central European Studies
Education and Business Administration, Room 304 .. 619-594-5111

Social Science
Arts and Letters, Room 580 ................................. 619-594-5304

Sociology
Nasatir Hall, Room 224 .................................. 619-594-4826

Spanish and Portuguese
Arts and Letters, Room 134 ................................. 619-594-6588

Sustainability
Arts and Letters, Room 417 ................................. 619-594-0978
Storm Hall, Room 314 .................................. 619-594-0902

Urban Studies
Storm Hall, Room 314 ................................. 619-594-5437

Women’s Studies
Arts and Letters, Room 346 ................................. 619-594-6524

FOWLER COLLEGE OF BUSINESS
Assistant Dean
Education and Business Administration, Room 448 .... 619-594-5828

Undergraduate Business Advising Center
Education and Business Administration, Room 448 ...... 619-594-5828

Undergraduate: http://cbaweb.sdsu.edu/undergrad
Accountancy
Finance
Financial Services
General Business
Information Systems
International Business (See College of Arts and Letters)
Management
Marketing
Real Estate

Graduate Business Advising Office ............................ 619-594-8073
Education and Business Administration, Room 448 .... 619-594-5828
Graduate website: https://cbaweb.sdsu.edu/grad/office
MBA (various specializations)
MS in Accountancy
MS in Business Administration (various concentrations)
MS in Information Systems
MA/MA in Latin American Studies
MBA/Juris Doctorate

COLLEGE OF EDUCATION
(Degrees, Credentials, and Certificate Programs)
Assistant Dean for Student Affairs, Education
and Business Administration, Room 346L ............... 619-594-1426
Office of Student Services, Education and
Business Administration, Room 299 ...................... 619-594-6320
Administrative, Rehabilitation and Postsecondary Education
Education and Business Administration, Room 246 .... 619-594-6115

Certificate Programs
Cognitive Disabilities
Community College Teaching
Institutional Research, Planning, and Assessment
Psychiatric Rehabilitation
Rehabilitation Administration
Rehabilitation Counseling
Rehabilitation Technology
Workforce Education and Lifelong Learning
Supported Employment and Transition Specialist

Child and Family Development, Education and
Business Administration, Room 403 ...................... 619-594-5380
Counseling and School Psychology
North Education, Room 187 ............................... 619-594-6109

Service Credentials
Pupil Personnel Services
School Counseling
School Psychology

Dual Language and English Learner Education
Education and Business Administration, Room 248 .... 619-594-5155
*Bilingual Multiple and Single Subject credentials
Bilingual (Spanish) Special Education

Educational Leadership
North Education, Room 166 ............................... 619-594-5155
Administrative Services Credential

Liberal Studies, Education and
Business Administration, Room 255 ...................... 619-594-6131

Master’s Programs
See individual department listings

Doctoral Programs
See individual department listings

Nursing (Health Services – School Nurse)
Adams Humanities, Room 3133 ......................... 619-594-5117

Social Work, Hepner Hall, Room 119 .................... 619-594-0780
Pupil Personnel Services
Child Welfare and Attendance
School Social Work

Special Education, North Education, Room 70 ...... 619-594-6665
*Early Childhood Special Education Added Authorization

Specialist Credentials
*Early Childhood Special Education
*Mild/Moderate Disabilities
*Moderate/Severe Disabilities

Certificate Programs
Behavior Analysis
Developing Gifted Potential

Speech, Language, and Hearing Sciences
Speech, Language, and Hearing, Room 244 ........... 619-594-4787
Bilingual (Spanish) Special Education
Clinical-Rehabilitative Services

Teacher Education, Education and
Business Administration, Room 255 ...................... 619-594-6131
Reading and Literacy Added Authorization
*Multiple Subject and Single Subject
Reading and Literacy Leadership Specialist

*Advising in Education and Business Administration, Room 259, 619-594-6320

COLLEGE OF ENGINEERING
Assistant Dean, Engineering, Room 200B ............... 619-594-5807
Aerospace Engineering, Engineering, Room 308 ...... 619-594-6074
Civil, Construction, and Environmental Engineering
Engineering, Room 424 ......................... 619-594-6071
Electrical and Computer Engineering
Engineering, Room 426 .............................. 619-594-0967
Mechanical Engineering
Engineering, Room 326 .............................. 619-594-6067

COLLEGE OF HEALTH AND HUMAN SERVICES
Assistant Dean, Education, Room 154 ................. 619-594-6151
Gerontology
Hepner Hall, Room 133 ................................. 619-594-6259
Exercise and Nutritional Sciences
(Athletic Training, Foods and Nutrition, Kinesiology)
Exercise and Nutritional Sciences, Room 353 ....... 619-594-5161
Academic Advising

Nursing, Adams Humanities, Room 3133 .............. 619-594-5117
Public Health, Hardy Tower, Room 109 .............. 619-594-1623
Social Work, Hepner Hall, Room 133 .............. 619-594-6259
Speech, Language, and Hearing Sciences
Speech, Language, and Hearing, Room 244 ........ 619-594-4787

COLLEGE OF PROFESSIONAL STUDIES AND FINE ARTS
Assistant Dean
Professional Studies and Fine Arts–Room 212 ........ 619-594-6928
Aerospace Studies (Minor)
Exercise and Nutritional Sciences, Room 385 ....... 619-594-5550
Art and Design, Art, Room 509 ......................... 619-594-2850
Communication and Health Communication
Communication, Room 240 .......................... 619-594-3444
Hospitality and Tourism Management (Hospitality and Recreation)
Professional Studies and Fine Arts, Room 436B .... 619-594-5110
International Studies (Minor)
Professional Studies and Fine Arts, Room 231 ........ 619-594-4633
International Security and Conflict Resolution
Storm Hall, Room 223B ................................ 619-594-3768
Journalism and Media Studies
Professional Studies and Fine Arts, Room 366 ....... 619-594-5145
Learning Design and Technology
Professional Studies and Fine Arts, Room 361 ....... 619-594-5450
Distance Education Certificate
Instructional Design Certificate
Instructional Technology Certificate
Military Science (Minor)
Exercise and Nutritional Sciences, Room 451 ....... 619-594-4943
Music and Dance
Music, Room 111 ....................................... 619-594-6032
Naval Science (Minor)
Communication, Room 130 ........................ 619-594-1134
Public Affairs (Criminal Justice, Public Administration)
Professional Studies and Fine Arts, Room 100 ....... 619-594-6084
Theatre, Television, and Film
Dramatic Arts, Room 204 ............................ 619-594-4936

COLLEGE OF SCIENCES
Assistant Dean
Geology/Mathematics/Computer Science, Room 321 .... 619-594-5350
Director of Advising
Geology/Mathematics/Computer Science, Room 604 .... 619-594-5142
Astronomy
Physics, Room 131 ..................................... 619-594-6240
Biology
Life Sciences, Room 135 ............................... 619-594-6442
Cellular and Molecular
Clinical Laboratory Science and Public Health Microbiology
Ecology
Evolution and Systematics
Marine Biology
Microbiology
Zoology
Chemistry and Biochemistry (Chemical Physics)
Geology/Mathematics/Computer Science, Room 209 ........ 619-594-5595
Computer Science
Geology/Mathematics/Computer Science, Room 413 .... 619-594-6191
Environmental Sciences
Geology/Mathematics/Computer Science, Room 237 .... 619-594-5587
Geological Sciences
Geology/Mathematics/Computer Science, Room 237 .... 619-594-5586
General Geology
Engineering Geology
Environmental Geosciences
Geophysics
Hydrogeology
Paleontology
Oceanography (Minor)
Health Professions Advising
Geology/Mathematics/Computer Science, Room 323 .... 619-594-3030
International Security and Conflict Resolution
Storm Hall, Room 223B ............................. 619-594-3768
Mathematics and Statistics
Geology/Mathematics/Computer Science, Room 413 .... 619-594-6191
Oceanography (Minor), Geology/Mathematics/Computer Science, Room 237 .... 619-594-5586
Physics (Chemical Physics)
Physics, Room 131 ..................................... 619-594-6240
Psychology Advising Center
Life Sciences, Room 105 ............................. 619-594-5412

DIVISION OF UNDERGRADUATE STUDIES
Assistant Dean, Administration, Room 220 ........ 619-594-5842
Also advising in:
Compact Scholars Program ................................ 619-594-0474
Interdisciplinary Studies in Three Departments ........ 619-594-7715
Undeclared Students ..................................... 619-594-7715
Weber Honors College .................................. 619-594-8071

DIVISION OF GRADUATE AFFAIRS
Assistant Dean
Student Services East, Room 1410 ............... 619-594-5213
Also advising in:
Advisement concerning general requirements (except for the major) and administers the Interdisciplinary Studies master's degree. A departmental graduate adviser is available in all programs offering graduate degrees.

IMPERIAL VALLEY CAMPUS ADVISING
It is recommended that Imperial Valley Campus students see an adviser prior to registration each semester. Call 760-768-6512 to schedule appointments with the advisers listed below.
The following advisers correspond to the various majors and programs.
Undergraduate Division of Student Affairs
Criminal Justice, English, Student Disability Services
Norma Aguilar ............................................. 760-768-5637
History, Liberal Studies, Social Science
Americo Yacopi .......................................... 760-768-5503
International Business, Public Administration, Spanish
Aracely Bojorquez .......................... 760-768-5506
Latin American Studies, Mathematics
Miguel Rahiotis ........................................... 760-768-5598
Nursing
Helina Hoyt ................................................. 760-768-5680
Psychology
Barbara B. Romero ....................................... 760-768-5509
Graduate
MA in Education
Betty Wong ................................................. 760-768-5551
Teacher Education, Division of Education
Betty Wong ................................................. 760-768-5551