
Year-Round Operations Planning Principles

(The Senate approved the following Year-Round Planning Principles to take effect in Summer 2001; approved May 9, 2000)

Year-Round Planning Principles:

The following principles are designed to facilitate planning for year-round operations over the next few years. These principles and the calendar adopted shall be reviewed within three years.

- Principle 1. All planning for year-round operation shall be undertaken with the participation of affected divisions and the Senate. Primary responsibility for coordination of planning shall lie within the Provost's office. Proposed changes to faculty workload and working conditions shall be negotiated between the CSU and CFA. Meanwhile current policies for summer staffing shall be followed.
- Principle 2. The academic quality and rigor of the courses taught in Summer Term shall be consistent with courses taught in the Fall and Spring Semesters.
- Principle 3. Only courses offered through the regular general-fund course schedule shall be offered through the Summer Term. This will not preclude for-credit summer session programs offered through the College of Extended Studies.
- Principle 4. Summer Term assignments shall be consistent with and supportive of the teacher/scholar model. Time shall be preserved for faculty research.
- Principle 5. Faculty shall have input into which semesters and terms they teach.
- Principle 6. Tenured and tenure-track faculty shall retain use of their offices and laboratories year round.
- Principle 7. Faculty compensation for Summer Term teaching shall be consistent with Unit 3 Agreement and supplemental to the CSU and CFA Summer Term agreements.
- Principle 8. Office space shall be provided for lecturers during the term of their employment, consistent with current departmental policies and practices.
- Principle 9. Graduate Assistant, Graduate Research Assistant, and Graduate Teaching Associate positions shall be made available in the Summer Term to support grant and contract activities, student-faculty research, and teaching of introductory courses where appropriate.
- Principle 10. University fees for Summer Term shall be proportional to fees charged in the Fall and Spring Semesters.
- Principle 11. Student support services shall be sustained year-round. In the Summer Term, graduate and undergraduate student services shall be appropriate to the number of students enrolled.
- Principle 12. Library and computing services shall be sustained year-round. In the Summer Term, library and computing services shall be appropriate to the number of students enrolled.
- Principle 13. Housing and financial aid services shall be sustained year-round. In the Summer Term, housing and financial aid services shall be appropriate to the number of students enrolled.
- Principle 14. Initially, applications and admissions shall be reserved to the Fall and Spring Semesters.
- Principle 15. Initially, disqualification and reinstatement shall apply to Fall and Spring Semesters only.
- Principle 16. Adequate time shall be provided for implementing changes to operational systems such as SIMS/R and financial aid processing.
- Principle 17. Adequate business, financial, security, maintenance, computer networking, and auxiliary organization services shall be assured year round.
- Principle 18. On a rotating basis, university facilities (classrooms, laboratories, housing, and others) shall be taken off-line for remodeling, renovation, and repair.

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- Principle 19. Evaluation of the effectiveness of the Summer Term and the impact of the Summer Term on curriculum development, research, the College of Extended Studies, facilities renovation, and other activities normally conducted during the summer shall be coordinated by the Office of the Provost, with the participation of the affected university divisions. The results shall be reported to AP&P and the Senate annually.
- Principle 20. To maintain academic quality, standard annualized assignments consistent with the teacher-scholar model shall be maintained. Any teaching above the standard annualized assignment will be treated as overload (extra pay for extra work) irrespective of the term in which it occurs.
- Principle 21. Year-Round Operations shall not dilute resources required to maintain and enhance the quality of Fall and Spring semester operations.