

Offering of Courses Rejected by the Curriculum Committee – Undergraduate Policy adopted by the Senate, April 1977

Courses rejected by the Undergraduate Curriculum Committee may not be offered under special topics numbers or otherwise included in the *Class Schedule* unless specifically authorized by the Provost, who shall report the action to the Undergraduate Curriculum Committee.

Offering of Courses Rejected by the Curriculum Committee – Graduate

Graduate-level courses rejected by the Graduate Council may not be offered under special topics numbers or otherwise included in the *Class Schedule* unless approval is granted by the Dean of the Division of Graduate Affairs.

The Minor

Policy adopted by the Senate, December 1975; Revised May 1986

The minor serves an important educational purpose and is offered at SDSU in over sixty different fields of study. It is intended to provide students with the opportunity to develop a degree of competence in a field beyond the area of their major course of study. Like the major, the minor offers an integrated and coherent pattern of coursework organized around the principal areas of interest or subfields of academic disciplines and interdisciplinary areas. It combines lower and upper division coursework in proportions appropriate to the various disciplines. The specific regulations concerning the minor are as follows:

1. The minor shall consist of 15–24 units, the specific number to be determined by the academic departments and programs, and approved through the normal university curricular process. Minors which require considerable lower division preparation before students can begin upper division work will tend to include more units than minors where this is not the case.
2. Normally, 12 units of coursework in the minor will be upper division units. A minimum of six upper division units must be completed at SDSU. In minors where the number of prerequisite lower division units makes it impossible to take 12 upper division units without exceeding a total of 22 to 24 units, the required upper division coursework may be reduced to six units with the approval of the Undergraduate Curriculum Committee.
3. The minor is intended to provide students with a coherent pattern of coursework which will enable them to develop a degree of competence in a limited field of study. Departments and programs offering minors must, therefore, indicate the specific subject areas to which individual courses relate rather than permit a merely random selection of courses from a department or program.
4. The subject areas in which programs in the minor are offered should be such that the limited number of units required in a minor is sufficient to enable a student to achieve a reasonable degree of competence in the area. The degree of competence achieved will be considerably less than that required by a major, but should nevertheless constitute a worthwhile educational objective.
5. Courses taken in satisfaction of a minor may be used to meet requirements in General Education. In addition, courses taken to satisfy the preparation for the major requirements may be used as a part of a minor. However, no course may be used to satisfy the requirements for both a major and a minor.
6. The minimum grade point average for awarding a minor at the time of graduation is 2.0 (C) or better in all units applicable toward the minor, including those accepted by transfer from another institution.

Policy on Centers, Institutes, and Similar Entities

Policy adopted by Academic Deans, January 23, 1991; Revised July 1998, October 2001, September 2005, May 2008

The establishment of centers, institutes, and similar entities at San Diego State University supports and enhances the teaching, research, and service missions of the institution. In a complex environment, the activities conducted by these types of organizational units are important to the development of new initiatives. These units also serve to bring together students, faculty, and community members with common interests.

The term bureau shall not be used to describe these types of organizations.

Centers shall have the ability to sponsor academic programs, continuing education programs and/or conference/workshops and to prepare academic curriculum to be reviewed through the normal academic internal procedures of the College and University.

The term Institutes shall be applied to those organizational units that primarily conduct research and are involved in public service activities.